



GIPARD

Goa Institute of Public Administration
& Rural Development

NEWSLETTER
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सशक्त पंचायत सतत विकास



The Board of Governors (BoG) of GIPARD Society was held under the chairmanship of Dr. Puneet Kumar Goel, IAS, Chief Secretary & Chairman (GIPARD) on 31st May, 2024 at GIPARD. The Following Members attended the meeting.

1. Dr. V. Candavelou, IAS: Principal Secretary (Finance) Director General GIPARD
2. Sh. Sandip Jacques, IAS: Secretary (Revenue) & Vice President, GIPARD Society
3. Shri Sanjay Goel, IAS: Secretary (Panchayats / Rural Development)
4. Sh. Paresh M. Faldessai, GCS: Jt. Secretary (Personnel)

Dr. Suresh Shanbhogue, Director (Training) presented the performance of GIPARD for the financial year 2023. The Board congratulated team GIPARD for obtaining the ISO Certification and the efforts of the Institute and the work put in by the staff. The Board approved the Action Plan for the year 2024-25.

SDU II Rural Development Sector



1. GIPARD in collaboration with NIRDPR - Hyderabad organised 4 days Workshop cum Training on **Deprived Sections & Reachability of RD Schemes** from 28th to 31st May, 2024 at GIPARD Hall, Ella Farm - Old Goa. The aim of the programme to identify the issues hindering the equitable distribution of benefits to the deprived

sections through RD Programmes like MGNREGA, PMAYG, PMGSY, NRLM, DDUGKY, NSAP and SAGY & To prepare an equity enablement plan for equitable distribution benefits of RD Programmes to reach the deprived sections. Different type of training methods was used during this training such as lecture method, group exercises, group discussion, Online session, field visits etc. **Total 37 participants** attended the training programme. **Shri. S.N. Rao**, Assistant Professor from NIRDPR, Hyderabad & **Resource Persons from State of Goa** were invited to deliver training sessions.

SDU IV Public Administration Sector

1. **Workshop on Research Methodology for Minor Research Project** was held on 13th May, 2024. Total **16 participants** attended the workshop. The workshop was exclusively held for the faculty of the MoU Institutions, who have been awarded Minor Research Studies.

2. **06 days Induction Training Programme for the newly recruited Senior Assistants & Stenographers under General Administration Department**, Govt. of Goa was held from 13th to 18th May, 2024 at GIPARD. This training programme aimed at empowering the participants with subject knowledge and understanding on topics covered under the broad themes of Office Procedure as per Manual of Office Procedure (2021), Administrative & Accounts matters, Service matters, Computers, Law and other Soft



Skills. 34 Senior Assistants & Stenographers benefited from this training programme. Subject Experts were invited as resource persons to deliver sessions on Conduct Rules, FRSR, Noting & Drafting, RTI, etc. Different assignments and continuous classroom evaluation was undertaken to understand the effectivity of the

training. A valedictory session was held at the end of the training programme wherein the trainees were awarded certificates which reflected the grades obtained by them in the Training Assessment Test.

3. **Training of Trainers on Noting & Drafting** was held on 15th May, 2024 at GIPARD. **10 trainers** underwent a rigorous training under the guidance of **Mr. Bhagaban Padhy**, Dy. Director, Institute of Secretariat Training & Management, New Delhi and an expert on Noting & Drafting. Sessions and hands on training enabled the trainers to get a better understanding on the topic and the classroom discussions with the subject expert enhanced the learning experience.



4. **Training of Trainers on CCS (Conduct) Rules, 1964** was held on 17th May, 2024 at GIPARD. The training aimed at developing trainers on the concept of CCS (Conduct) Rules, 1964 by providing in depth subject knowledge and opportunities for the development of basic instructional skills. **10 trainers** underwent a rigorous training under the guidance of **Mr. Sandeep Mukherjee**, Director, Department of Personnel & Training (ISTM), Govt. of India and **Mr. A.W.Rane**, Director, Civil Aviation and former Director Vigilance, Govt. of Goa.



5. A **02 days workshop on Verification of Roster** was held from 17th & 18th May, 2024 at GIPARD. **55 Officers / Officials** from various Government Departments benefited from the workshop. The objective of this workshop was to develop a broad understanding of the Constitutional provisions and Government



Instructions concerning Reservation & Roster. Participants shared and exchanged practical day-to-day experiences and difficulties and sought expert advice in handling reservation matters at their respective Departments. Expert sessions and classroom exercises enhanced participants training experience and understanding. Subject experts were invited to deliver sessions along with **Mr. Sandeep Mukherjee**, Director, Department of Personnel & Training (ISTM), Govt. of India. The training ended with a Valedictory session.

6. 03 days **Induction Training Programme for the Newly Recruited Multi-Tasking Staff under General Administration Department**, Govt. of Goa was held from **22nd to 24th May, 2024 at GIPARD. 32 MTS** attended the said training. This training module was designed keeping in mind the special requirements of the Department and the participating staff and aimed at empowering the participants with knowledge, understanding and skills on various topics concerning their job profile. Subject experts were invited as resource persons to deliver sessions. Lectures, classroom activities and discussions enhanced the training experience of the trainees. A short valedictory session was held at the end of the training programme.



7. **Staff Development Programme was conducted for the Staff of GIPARD on 29th May, 2024. Dr. Kuntal Chakravarty**, Recognized Trainer, Gol conducted the said programme through interactive sessions on the theme 'Stress Management'. This programme benefited **14 Staff**, both professionally and personally.



8. Resource persons in the domain areas of Rural Development, Panchayati Raj, Public Administration, Gender, Disaster Management, etc. attended a Workshop titled **Mastering Training Methodologies: A Trainer's Workshop to Effective Session** at GIPARD. The aim of this workshop was to equip trainees with the knowledge and skills necessary to effectively present information, respond to participants, manage classrooms behaviour, lead activities and utilize ICT tools in a training session & to facilitate trainees to reflect on their own training style, biases towards different training methods and session delivery. Workshop was held **on 30th & 31st May, 2024** for resource persons under ATI & SIRDPR respectively. **67 Resource persons**



benefited from the said workshop. **Dr. Kuntal Chakravarty** Master Trainer from Department of Personnel & Training, Gol conducted the said workshop. Participants were encouraged to share their learning experiences with others and give and receive feedback.



Other Activities:

1. **Students of Mumbai University, Sindhudurg Sub-Campus of Masters in Social Work** visited GIPARD as part of their Academic Study on **24th May, 2024**. The aim was to understand about the workings and functioning of GIPARD & its Role as State ATI and State SIRD&PR. **Total 25 students & 2 faculty** were part of the study visit.



2. **5th Review Meet of Goa Chief Minister Fellow 2023-24 Batch-II** Was held on **02nd, 06th & 09th May, 2024**, respectively at GIPARD This review meet was attended by **Dr. Silvano Dias Sapeco, Dr. Sandhya Ram, Dr. Francisco X. Pereira Mr. Tulshidas Naik, Asif Ali, Dr. B.S. Patil, Ms. Sarita Patil Dr. Jayesh b Priolkar Dr. Yogini Acharya and**

Ms. Varsha Naik as Subject Experts along with one Mentor **Dr. Uttam Dessai** and Dy. Director Of DPSE **Dr. Kailas D. Gokhale and the Team of GIPARD. 10 Fellows**, Ms. Sonali Bhanudas Goankar, Ms. Shruti Shanu Dessai, Sanchita Shantaram Naik, Ms. Kanisha Kanta Betodkar, Ms. Kalindi Guruprasad Shetye, Ms. Shyna Rodrigue, Ms. Neha Gouncar, Mr. Nitin Navalu Patil, Mr. Harashad Arjun Nigudkar, and Ms. Saieecha Bombo Dessai presented their Six Weekly Progress Reports. The comments and suggestions were given by the subject expert to concern CM Fellows.

Snap Shot of the total trainings for the month of May, 2024

Sr. No	Sector	No. of Programmes	No. of Participants
A	Panchayati Raj / Urban Development	-	-
B.	Rural Development	01	37
C.	Womens Development & Disaster Management	-	-
D.	Public Administration / Demand Based programmes	08	220
Total		09	257

Upcoming programmes for the month of June, 2024

Sr. No	Name of the Training Programme	Date	Course Director
1.	Workshop on Leadership & Communication Skills (Bardez Block)	5th & 6th June, 2024	Ms. Ashwini Acharya
2.	Workshop on Leadership & Communication Skills (Salcete Block)	5th & 6th June, 2024	Ms. Ashwini Acharya
3.	Sixth Review Meet of Cm Fellow 2023-24 (Batch-II)	06th June, 2024	Ms. Hegel Da Costa
4.	Workshop on Leadership & Communication Skills (Tiswadi Block)	7th & 8th June, 2024	Ms. Ashwini Acharya
5.	Workshop on Leadership & Communication Skills (Ponda, Dharbandora Blocks)	7th & 8th June, 2024	Ms. Ashwini Acharya
6.	Workshop on Leadership & Communication Skills (Pernem Block)	10th to 11th June, 2024	Ms. Ashwini Acharya
7.	Workshop on Leadership & Communication Skills (Canacona & Quepem Blocks)	10th to 11th June, 2024	Ms. Ashwini Acharya
8.	Workshop on Leadership & Communication Skills (Sattari Block)	12th & 13th June, 2024	Ms. Ashwini Acharya
9.	Workshop on Leadership & Communication Skills (Mormugao, Sanguem Blocks)	12th & 13th June, 2024	Ms. Ashwini Acharya
10.	Role of Village Organisation in Rural Development	12th to 14th June, 2024	Ms. Sarita Patil
11.	GST Refresher Training for Officials of Commercial Tax Department	13th, 14th, 15th, 21st & 22nd June, 2024	Ms. Hegel Da Costa

12.	State Level Capacity Building Workshop on National Action Plan for Drug Demand Reduction Scheme (NAPDDR)	14th June 2024	Ms. Arlette Mascarenhas
13.	Training cum exposure visit on Integrated Farming Cluster (IFC)	18th to 21st June, 2024	Ms. Sarita Patil
14.	Training Programme on Meri Panchayat (Bardez Block)	18th June, 2024	Ms. Ashwini Acharya
15.	Training Programme on Meri Panchayat (Salcete Block)	18th June, 2024	Ms. Ashwini Acharya
16.	Training Programme on Meri Panchayat (Bardez Block)	19th June, 2024	Ms. Ashwini Acharya
17.	Training Programme on Meri Panchayat (Salcete Block)	19th June, 2024	Ms. Ashwini Acharya
18.	Training Programme in association with NIDM, Delhi on Incident Response System (IRS): Basic at GIPARD	19th to 21st June, 2024	Ms. Arlette Mascarenhas
19.	Training Programme on Meri Panchayat (Pernem Block)	20th June, 2024	Ms. Ashwini Acharya
20.	Training Programme on Meri Panchayat (Ponda Block)	20th June, 2024	Ms. Ashwini Acharya
21.	Training Programme on Meri Panchayat (Bicholim Block)	21st June, 2024	Ms. Ashwini Acharya
22.	Training Programme on Meri Panchayat (Dharbandora & Sanguem Block).	21st June, 2024	Ms. Ashwini Acharya
23.	Training Programme on Meri Panchayat (Tiswadi Block)	22nd June, 2024	Ms. Ashwini Acharya
24.	Training Programme on Meri Panchayat (Mormugao & Canacona Block)	22nd June, 2024	Ms. Ashwini Acharya
25.	Training Programme on Meri Panchayat (Sattari Block)	24th June, 2024	Ms. Ashwini Acharya
26.	Training Programme on Meri Panchayat (Quepem Block)	24th June, 2024	Ms. Ashwini Acharya
27.	MGNREGA Convergence with NRLM (SHGs) on Agri Nutri Garden, Moringa Plantation, Category-C Assets and Unnati	24th to 26th June, 2024	Ms. Sarita Patil
28.	Training of Trainers Programme on the Sexual Harassment of women at workplace (Prevention, Prohibition & Redressal) Act, 2013	26th to 28th June, 2024	Ms. Arlette Mascarenhas



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