



# Goa Institute of Public Administration and Rural Development

## Module on **SWACHH BHARAT** for Panchayati Raj officials & Elected Representatives



Prepared by:

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## Acknowledgement

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## Module on Swachh Bharat



**Participants:** Panchayati Raj Officials & Elected Representatives

## Introduction

The campaign of Swachh Bharat launched by the government of India is aimed to accomplish various goals and fulfill the vision and mission of “Clean India” by 2<sup>nd</sup> of October 2019 which is 150<sup>th</sup> birth anniversary of Mahatma Gandhi, which in rural areas shall mean improving the levels of cleanliness in rural areas.

Following are the some important objectives of the Swachh Bharat:

- To eradicate the system of open defecation in India.
- To convert the insanitary toilets into pour flush toilets.
- To remove the system of manual scavenging.
- To make people aware of healthy sanitation practices by bringing behavioural changes in people.
- To link people with the programmes of sanitation and public health in order to generate public awareness.
- To build up the urban local bodies strong in order to design, execute and operate all systems related to cleanliness.

This module is meant to assist the functionaries and elected representatives of village panchayats in Goa to keep their village clean, end open defecation, manage liquid and solid waste in an eco-friendly manner, encourage people in hygienic habits especially in schools, anganwadis and public places. Thus, to improve the quality of health status in the village of Goa with state slogan “**Niyojit Amcho Gaon, Nitol Amche Goen**” which is the main thrust area under Fourteenth Finance Commission (FFC).

### **Training Process:**

The Trainees will register their names and other details at the beginning of the course.

minutes

**Timing:** 30

The Course Director will welcome the team of Resource Persons and participants of the workshop and will introduce the workshop on Swachh Bharat to the Village Panchayat Secretaries and Sarpanchas of the concerned Blocks.

The Course Director will state the objectives of the workshop and will give a brief on following activities to be conducted during the workshop:

**Objectives:**

1. To sensitize on Swachh Bharat Mission.
2. Draw plan of action for Panchayat.

**Brief on Activity of the Workshop**

<b>Sr. No.</b>	<b>Activities</b>	<b>Timing</b>
1.	Awareness on Swachh Bharat Solid/Liquid Waste Management	10.15a.m. -11.30 a.m.
2.	Experience Sharing	11.45a.m.-12.15 p.m.
3.	Scenario in Goa and FFC and linkage with Swachh Bharat	12.15p.m.-1.15p.m.
4.	Roadmap for tackling garbage/waste generated at village level	2.00p.m.-3.00p.m.
5.	Disposal of garbage/waste generated in village panchayat	3.00p.m.-4.00p.m.

6.	Presentation on action plan process prepared for village panchayats	4.00p.m.-4.30p.m.
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minutes

**Timing:** 15

**Session I:**

Awareness on Swachh Bharat and Solid/Liquid Waste Management

minutes

**Timing:**30

**Objective:**

To sensitize on guidelines issued on Swachh Bharat Mission and awareness on handling Solid/Liquid Waste Management.

**Actual Activity:**

The Resource Person will share Power Point Presentation of guidelines on Swachh Bharat Mission and create awareness on handling Solid/Liquid Management at panchayat level.

The Resource Person will bring to notice the figures of World Health Organisation on open defecation and will state number of viruses, bacteria, parantecyste and worm eggs contains in 1 gram of raw sewage/faeces.

**Outcome:**

The participants will be sensitized on guidelines on Swachh Bharat Mission and importance of Solid/Liquid waste management at panchayat level.

**Session II:**

Experience sharing

**Timing:** 30

minutes

**Objective:**

The village panchayat secretaries and sarpanchas will share success stories of their panchayats about segregation of wet/dry waste at household level by village people and problems faced to carry out the process.

**Actual Activity:**

The Resource Person initiated the discussion on garbage management with the participants at panchayat and invited the village panchayat Secretaries and Sarpanchas to speak on their experience on handling waste generated at village panchayat. Around 4/5 participants expressed their success story on waste management at panchayats and problems faced during the stated process.

**Outcome:**

Will be able to understand the panchayat initiative on waste management.

**Session III:**

Scenario in Goa and FFC and linkage with Swachh Bharat.

**Timing:** 60

minutes

**Objective:**

To highlight Goan Scenario on Solid Waste management and discuss importance of people's participation in Village Development Plan.

**Actual Activity:**

The Resource Person will share handout prepared on draft action plan drawn for panchayats on Swachh Bharat and initiate discussion on preparation of such plan for their village panchayat.

**Outcome:**

The draft action plan on Swachh Bharat for Panchayat will help to understand and design the action plan for their village panchayats.

**Session IV:**

Roadmap for tackling garbage/waste generated at village level.

**Timing:** 60

minutes

**Objective:**

To come out with planning process on sensitizing Swachh Bharat Mission among village people at panchayats.

**Actual Activity:**

The Resource Person will make the participants to seat in groups preferably trainers of same village panchayats. The participants will discuss and fill the format given on planning process (attached in annexure)

**Outcome:**

Will be able to prepare plan of action with assigned targets and responsibility to carry out planning process at village level.

**Session V:**

Disposal of Garbage /Waste generated in village panchayat.

**Timing:** 60

minutes

**Objective:**

To explain process flow for collection and disposal of non-biodegradable dry/plastic waste.

**Actual Activity:**

The Course Director introduced the Resource Person and topic for discussion. The Resource Person from SWM cell of Science and Technology

presented Power Point Presentation on disposal of dry/plastic waste generated at village panchayats. The Resource Person also discussed activities done at baling station and shown statistical report on total waste collected from village panchayats. The Resource Person also highlighted that the village Panchayat should form Garbage Management Committee, motivate village people to prepare compost pit in their backyard for wet waste and handover segregated plastic waste to the local bodies than to the government for scientific disposal.

**Outcome:**

Will be able to state the importance of segregation of waste at source and process of garbage disposal at village panchayats.

**Session VI:**

Presentation of planning process prepared for village panchayats.

**Timing:** 30

minutes

**Objective:**

To state activities to be conducted for awareness generation among people in panchayats.

**Actual Activity:**

The resource person will ask the participants to present the group work on roadmap prepared for handling waste generated at village panchayats. The participants in groups will present the activities prepared, target assigned and responsibility given to carry out the process.

**Outcome:** Will be able to prepare a list of planning process to be conducted by village panchayats.

The workshop will be concluded with vote of thanks to Resource Persons and participants.

**Timing:** 15

minutes

# Module on Swachh Bharat

## for Panchayati Raj Officials & Elected Representatives

### Module

Time	Topic	Objective	Method	Training Aids	Trainer/ Facilitation
9.30-10.00 Registration					
10.00a.m.- 10.15a.m.	Introduction to key Objectives	Course Director			
10.15a.m.- 11.30a.m.	Awareness on Swachh Bharat Solid/Liquid waste management	The trainees will be sensitized to keep their village clean, end open defecation and manage liquid and solid waste in an eco friendly manner.	Lecture Discussion	PPT	Resource Person
11.45a.m.- 12.15p.m.	Experience Sharing	The trainers will be able to share procedure followed over the years, success, failure, present system, quantum of garbage and percent of drainage and wet waste generated at village level.	Discussion	-----	Participants
12.15p.m. - 1.15p.m.	<ul style="list-style-type: none"> <li>• Scenario in Goa</li> <li>• FFC and Linkage with Swachh Bharat</li> </ul>	The trainees will be able to understand the present status and importance of swachh Bharat under FFC.	Lecture, Discussion	PPT, Visuals	Resource Person

2.00p.m.- 3.00p.m.	Roadmap for tackling garbage/ waste generated at village level	The trainees will be able to develop plan of action for handling waste / garbage generated in Village Panchayat	Group work & presentation of format filled	Filling up of Formats designed	Participants
3.00p.m.- 4.00p.m.	Disposal of garbage /waste generated at village level	The trainees will be able to explain the methods to be used in garbage disposal in Panchayat area	Lecture, Discussions	-----	Goa State Pollution Control Board
4.00p.m.- 4.30p.m.	Presentation on action plan process prepared for village panchayats				
	Summing Up	-----	-----	-----	Course Director



**Annexure II:** Draft action plan for Panchayats on Swachh Bharat

**Filled Format**

**Block: Bardez**

**Village Panchayat: Reis - Magos**

**Planning Phase**

<b>Sr. No.</b>	<b>Activity</b>	<b>Target Date</b>	<b>Amount</b>	<b>Responsibility</b>
1.	To call joint meeting of elected representatives, other committee members, schools, govt dept like PWD, Health etc.	21/03/2016	3,000/-	ER to create awareness about Swachata
2.	To identify proper locations in each wards, school premises, to construct compost pits.	30/03/2016	----	Headmaster & Panch member
3.	To encourage daily wage labourers to collect waste from open places.	10/04/2016	Govt fixed rate	Panch member

4.	To create awareness regarding door to door collection of waste	30/04/2016	5000/-	Panch member & SHG
5.	To undertake cleaning of various water bodies.	30/05/2016	As per tender	Through contractor
6.	To undertake door to door collection of garbage.	30/05/2016	As per tender	Elected panch
7.	To provide dustbins for door to door collection of garbage.	30/05/2016	Through CSR	Panch member
8.	To identify areas to provide community toilets in each ward.	30/07/2016	10,000/-	Through contractor
9.	To continuously create awareness regarding bad effects of open defecation, garbage.	Every month	5,000/- pm	SHG/Panch members, School Students

## **Annexure**

**Annexure I:** Swachh Bharat Mission Guidelines

**Annexure II:** Draft action plan for Panchayats on Swachh Bharat

**Annexure III:** Disposal of Garbage/Waste generated in village panchayats