



**GOA INSTITUTE OF
PUBLIC ADMINISTRATION
& RURAL DEVELOPMENT**

ANNUAL TRAINING CALENDAR

2024 -25





Dr. Puneet Kumar Goel, IAS
Chief Secretary & Chairman, GIPARD

MESSAGE

Greetings!!! It gives me immense pleasure in presenting the Annual Training Calendar of Goa Institute of Public Administration & Rural Development for the Year 2024-25. GIPARD, as the State's Apex Training Institute, has come a long way since its formation and has grown to be an Institute of repute imparting quality and need based training to all its stakeholders. A special mention is in order that GIPARD managed to conduct 316 programmes covering about 12,066 participants during the financial year 2023-24.

In the upcoming year, GIPARD aims to conduct about 342 training programmes covering about 13,500 trainees, on different subjects and of varied durations, which is a herculean task. The Training Calendar broadly covers topics on Public Administration, Women's Development, Rural Development, Panchayat Raj, Disaster Management and various regular Demand Based programmes.

I believe and trust that GIPARD will do much more, and better, than the tasks it has chalked out for itself.

I invite all stakeholders and Heads of Departments to participate in these training programmes, and encourage/sponsor their staff and Departmental employees for such need based training programmes.

My best wishes.



Dr. V. Candavelou, IAS
Principal Secretary (Finance) &
Director General, GIPARD

Foreword

Warm wishes from GIPARD,

Training is a necessary intervention in providing efficiency in the governance process. GIPARD is ready with its Annual Training Calendar with several activities projected for the financial year 2024 – 25. GIPARD proposes nearly 342 training programmes in the areas of Panchayat Raj, Women’s Development, Public Administration, Disaster Management and Rural Development expecting to cover 13,500 participants; as given in the table below:-

Sr. No.	Category	No. of programmes	No. of participants anticipated
1.	Public Administration (ATI)	83	3280
2.	Women’s Development	63	2675
3.	Rural Development	95	3800
4.	Panchayat Raj	95	3505
5.	Disaster Management	6	240

The duration of these programmes vary from one day to maximum 10 days and includes foundation trainings, refresher programmes, in-service programmes, thematic training programmes, workshops, seminars, etc. The programmes are designed to meet the requirements mandated in the ‘State Training Policy, 2016’. Due emphasis has been laid on the training programmes for the elected members of Panchayat Raj Institutions. The Institution has been also conducting training and review meetings for the fellows under the Goa Chief Minister’s Fellowship programme since the last two years and programmes on critical areas in Public Administration are planned for the Officers, which include training programmes on Reservation Policy, Disciplinary Proceedings, Establishment Rules, Purchase Management, Right to Information Act, 2005, ICT, etc. In addition to the training programmes, modules and material for conducting these programmes are being prepared by the Institute.

The programmes are being arranged in different locations, including the Educational Institutions who have a Memorandum of Understanding with the Institute and in GIPARD itself.

Looking forward to an active participation of all the Departments through their respective Heads, as well as, Elected Representatives of Panchayat Raj Institutions and Urban Local Bodies.

Training Schedule and Programmes:

A. Annual Training Schedule, month wise, with dates of the various training programmes is annexed.

B. Besides the scheduled programmes, GIPARD will also conduct training programmes on the following topics every month; Departments / Grant-in-Aid Institutions / Autonomous Bodies / PSE's who desire to get their employees trained, will have to pay a training fee per head per day:

- i. Admin. & Establishment Rules,
- ii. Purchase & Procurement Management in Government,
- iii. Workshop on e-procurement,
- iv. Critical Thinking & Problem Solving Techniques,
- v. Workshop on Cabinet Notes,
- vi. Workshop on Goods and Services Tax,
- vii. Workshop on Project Management,
- viii. Pension & Other Retirement Benefits,
- ix. Drafting of Charge Sheet,
- x. Administrative Vigilance,
- xi. Noting, Drafting and Service Rules,
- xii. Workshop on Formulation of Budget,
- xiii. Workshop on Pay Fixation,
- xiv. ICT in Government,

These programs will be conducted depending on the response from the Departments and batch size suitable for undertaking the training programs.

C. GIPARD conducts entry level foundation training, orientation programs (*for new entrants to Government service / direct recruits / lifting of probation etc.*), as also, in-service training programs (*for promotee's / career advancement etc.*).

Department / Grant –in- Aid Institutions / Autonomous Bodies / PSE's who may have these requirements during the year, or any other Department specific training requirement; may approach the Institute for organizing the requisite training programs, which GIPARD will arrange to impart.

For further details kindly contact:

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Dr. Seema Fernandes
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Ms. Ashwini Acharya
**Core Faculty (Decentralized Planning,
Monitoring & Evaluation)**
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Ms. Sarita Patil
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Ms. Arlette Mascarenhas
Core Faculty (Women's Development)
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Ms. Hegel Da Costa
**Core Faculty – Contract basis (Public
Administration)**
(gird.goa@nic.in;
hegeldacosta@gmail.com)

Dated: 31st March, 2024

Training Programmes planned for the Financial Year 2024-25

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
APRIL 2024							
1	Research Methodology for Policy & Administration	18 th to 20 th April, 2024	03 days	Faculty and Resource Persons of GIPARD	On campus	ATI	Ms Hegel Da Costa
2	Induction Training Programme for Newly Recruited Senior Assistants & Stenographers under General Administration Department, Secretariat	22 nd to 27 th April, 2024	10 days	Senior Assistants & Stenographers	On campus	Demand Based	Ms Hegel Da Costa
3	Leadership and Communication Skills	23 rd and 24 th April, 2024	02 days	Panchayat Functionaries, ERs	On campus	RGSA	Ms. Ashwini Acharya
4	Leadership and Communication Skills	25 th and 26 th April, 2024	02 days	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
5	Leadership and Communication Skills	29 th and 30 th April, 2024	02 days	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
6	Induction Training Programme for Newly Recruited Junior Assistants under General Administration Department, Secretariat	29 th April to 4 th May, 2024	10 days	Junior Assistants	On campus	Demand Based	Ms Hegel Da Costa
MAY 2024							
7	Staff Development Programme	4 th May, 2024	01 day	Staff of GIPARD	On campus	ATI	Ms Hegel Da Costa
8	Induction Training Programme for Newly Recruited Multi Tasking Staff under General Administration Department, Secretariat	08 th to 10 th May, 2024	03 days	MTS	On campus	Demand Based	Ms Hegel Da Costa
9	Leadership and Communication Skills	09 th and 10 th May, 2024	02 days	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
10	Artificial Intelligence in Government	13 th May, 2024	01 day	Officers	On campus	GIPARD	Dr. Seema Fernandes
11	Visioning 3 for CLF under NRLM	13 th to 15 th May, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
12	Visioning 3 for CLF under NRLM	13 th to 15 th May, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
13	Leadership and Communication Skills	14 th and 15 th May, 2024	02 days	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
14	Training of Trainers on CCS (Conduct) Rules 1964	15 th May, 2024	01 day	State Resource Persons	Off campus	ATI	Ms Hegel Da Costa
15	Right to Information Act, 2005	16 th May, 2024	01 day	Officers / Staff of GMC	Off campus	DoPT	Dr. Seema Fernandes
16	Leadership and Communication Skills	16 th and 17 th May, 2024	02 days	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
17	Visioning 3 for CLF under NRLM	16 th to 18 th May, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
18	Right to Information Act, 2005	17 th May, 2024	01 day	Officers / Staff of GMC	Off campus	DoPT	Dr. Seema Fernandes

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
19	Right to Information Act, 2005	20 th May, 2024	01 day	Officers / Staff of GMC	Off campus	DoPT	Dr. Seema Fernandes
20	Leadership and Communication Skills	20 th and 21 st May, 2024	02 days	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
21	Visioning 3 for CLF under NRLM	20 th to 22 nd May, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
22	Right to Information Act, 2005	22 nd May, 2024	01 day	Officers / Staff of Directorate of Health	Off campus	DoPT	Dr. Seema Fernandes
23	Leadership and Communication Skills	22 nd and 23 rd May, 2024	02 days	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
24	Visioning 3 for CLF under NRLM	23 rd to 25 th May, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
25	Visioning 3 for CLF under NRLM	27 th to 29 th May, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
26	Financial Management for CLF	28 th to 30 th May, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
27	Schemes of Government Departments	29 th and 30 th May, 2024	02 days	Panchayat Functionaries, ERs	On campus	RGSA	Ms. Ashwini Acharya
28	Visioning 3 for CLF under NRLM	30 th May to 1 st June, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
JUNE 2024							
29	Schemes of Government Departments	3 rd and 4 th June,, 2024	02 days	Panchayat Functionaries, ERs	On campus	RGSA	Ms. Ashwini Acharya
30	Schemes of Government Departments	5 th and 6 th June, 2024	02 days	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
31	Management of Adolescent Problems	5 th to 7 th June, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas
32	Schemes of Government Departments	7 th and 8 th June, 2024	02 days	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
33	Right to Information Act, 2005	11 th June, 2024	01 day	PRI Functionaries	Off campus	DoPT	Dr. Seema Fernandes
34	Sevottam and the Goa Right of Citizens to Time Bound delivery of Public Services Act, 2013	11 th and 12 th June, 2024	02 days	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
35	Exposure Visit under NRLM	11 th to 14 th June, 2024	04 days	CLF Office Bearers	Off campus	NRLM	Ms. Sarita Patil
36	Visioning 4 for (AAP at VO level) under NRLM	11 th to 14 th June, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
37	Right to Information Act, 2005	12 th June, 2024	01 day	PRI Functionaries	Off campus	DoPT	Dr. Seema Fernandes
38	Noting and Drafting	12 th and 13 th June, 2024	02 days	Group 'A' and 'B' Officers	On campus	DoPT - SCTP	Ms Hegel Da Costa
39	Right to Information Act, 2005	13 th June, 2024	01 day	PRI Functionaries	Off campus	DoPT	Dr. Seema Fernandes
40	State Level Workshop for all Stakeholders under National Plan for Drug Demand Reduction(NAPDDR) Scheme	14 th June, 2024	01 day	Functionaries/Elected Rep. of Village Panchayats & ZP Members, Municipal Councilors', NGOs, etc.	Off campus	Demand	Ms. Arlette Mascarenhas

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
41	Meri Panchayat	18 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
42	Visioning 4 for (AAP at VO level) under NRLM	18 th to 21 st June, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
43	Meri Panchayat	19 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
44	Meri Panchayat	20 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
45	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	20 th June, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
46	Administrative and Accounts Matters	20 th to 22 nd June, 2024	03 days	Clerical Staff	On campus	DoPT - SCTP	Ms Hegel Da Costa
47	Meri Panchayat	21 st June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
48	Periodic Road Safety	21 st June, 2024	01 day	Head Office Staff of Transport Department	On campus	Demand	Ms. Arlette Mascarenhas
49	Preparation of Vision Document of CLF	21 st and 22 nd June, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
50	Meri Panchayat	22 nd June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
51	Meri Panchayat	24 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
52	Consumer Awareness for Salcete Block	24 th June, 2024	01 day	Local Citizens	Off campus	Demand	Ms. Arlette Mascarenhas
53	Facilitation Skills	24 th to 26 th June, 2024	03 days	As mandated by DoPT	Off campus	DoPT - TDP	Ms Hegel Da Costa
54	Visioning 4 for (AAP at VO level) under NRLM	24 th to 27 th June, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
55	Consumer Awareness for Quepem Block	25 th June, 2024	01 day	Local Citizens	Off campus	Demand	Ms. Arlette Mascarenhas
56	Meri Panchayat	25 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
57	Exposure Visit under NRLM	25 th to 28 th June, 2024	04 days	CLF Office Bearers	Off campus	NRLM	Ms. Sarita Patil
58	Meri Panchayat	26 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
59	Meri Panchayat	27 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
60	The Prevention of Sexual Harassment (PoSH) of Women at Workplace Act, 2013	27 th to 28 th June, 2024	02 days	Academician, Advocates and GIPARD Resource Persons	On campus	DoPT SCTP	Ms. Arlette Mascarenhas
61	Meri Panchayat	28 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
62	Preparation of Vision Document of CLF	28 th and 29 th June, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
JULY 2024							
63	Meri Panchayat	1 st July, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
64	Consumer Awareness for Sanguem Block	1 st July, 2024	01 day	Local Citizens	Off campus	Demand	Ms. Arlette Mascarenhas
65	Visioning 4 for (AAP at VO level) under NRLM	1 st to 4 th July, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
66	Meri Panchayat	2 nd July, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
67	Consumer Awareness for Canacona Block	2 nd July, 2024	01 day	Local Citizens	Off campus	Demand	Ms. Arlette Mascarenhas
68	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	4 th July, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
69	Reservation in Services	4 th to 6 th July, 2024	03 days	Govt. Officials	On campus	DoPT SCTP	Ms Hegel Da Costa
70	District Level Workshop under NAPDDR Scheme (North Goa)	5 th July, 2024	01 day	Elected Representatives and Officials of Village Panchayats and Municipalities, Police Officials, etc.	Off campus	Demand	Ms. Arlette Mascarenhas
71	Preparation of Vision Document of CLF	5 th and 6 th July, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
72	Right to Information Act, 2005	8 th July, 2024	01 day	PRI Functionaries	Off campus	DoPT	Dr. Seema Fernandes
73	SHG - PRI Convergence	8 th to 10 th July, 2024	03 days	SHG Members	Off campus	RGSA	Ms. Ashwini Acharya
74	Visioning 4 for (AAP at VO level) under NRLM	8 th to 11 th July, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
75	Consumer Awareness for Tiswadi Block	9 th July, 2024	01 day	Local Citizens	Off campus	Demand	Ms. Arlette Mascarenhas
76	Right to Information Act, 2005	9 th July, 2024	01 day	PRI Functionaries	Off campus	DoPT	Dr. Seema Fernandes
77	Right to Information Act, 2005	10 th July, 2024	01 day	PRI Functionaries	Off campus	DoPT	Dr. Seema Fernandes
78	Consumer Awareness for Ponda Block	10 th July, 2024	01 day	Local Citizens	Off campus	Demand	Ms. Arlette Mascarenhas
79	Right to Information Act, 2005	11 th July, 2024	01 day	PRI Functionaries	Off campus	DoPT	Dr. Seema Fernandes
80	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	11 th July, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
81	SHG - PRI Convergence	11 th to 13 th July, 2024	03 days	SHG Members	Off campus	RGSA	Ms. Ashwini Acharya
82	District Level Workshop under NAPDDR Scheme (South Goa)	12 th July, 2024	01 day	Elected Representatives and Officials of Village Panchayats and Municipalities, Police Officials, etc.	Off campus	Demand	Ms. Arlette Mascarenhas
83	Right to Information Act, 2005	15 th July, 2024	01 day	PRI Functionaries	Off campus	DoPT	Dr. Seema Fernandes
84	SHG - PRI Convergence	15 th to 17 th July, 2024	03 days	SHG Members	Off campus	RGSA	Ms. Ashwini Acharya

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
85	Financial Management for CLF	15 th to 17 th July, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
86	Visioning 4 for (AAP at VO level) under NRLM	15 th to 18 th July, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
87	Road Safety Awareness Training	16 th July, 2024	01 day	Staff of Asst. Director Transport and Enforcement North Goa	On campus	Demand	Ms. Arlette Mascarenhas
88	Right to Information Act, 2005	16 th July, 2024	01 day	PRI Functionaries	Off campus	DoPT	Dr. Seema Fernandes
89	Right to Information Act, 2005	17 th July, 2024	01 day	PRI Functionaries	Off campus	DoPT	Dr. Seema Fernandes
90	Road Safety Awareness Training	17 th July, 2024	01 day	Staff of Asst. Director Transport and Enforcement South Goa	Off campus	Demand	Ms. Arlette Mascarenhas
91	Right to Information Act, 2005	18 th July, 2024	01 day	PRI Functionaries	Off campus	DoPT	Dr. Seema Fernandes
92	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	18 th July, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
93	Legal Literacy for Women	18 th and 19 th July, 2024	02 days	SHG Members	On campus	MoRD	Ms. Arlette Mascarenhas
94	SHG - PRI Convergence	18 th to 20 th July, 2024	03 days	SHG Members	Off campus	RGSA	Ms. Ashwini Acharya
95	Noting and Drafting	18 th and 19 th July, 2024	02 days	Resource Persons	On campus	ATI	Ms Hegel Da Costa
96	District Level Workshop under NAPDDR Scheme (North Goa)	19 th July, 2024	01 day	Elected Representatives and Officials of Village Panchayats and Municipalities, Police Officials, etc.	Off campus	Demand	Ms. Arlette Mascarenhas
97	Preparation of Vision Document of CLF	19 th and 20 th July, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
98	SHG - PRI Convergence	22 nd to 24 th July, 2024	03 days	SHG Members	Off campus	RGSA	Ms. Ashwini Acharya
99	Visioning 4 for (AAP at VO level) under NRLM	22 nd to 25 th July, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
100	Capacity Building Programme in Road Safety	23 rd and 24 th July, 2024	02 days	Staff of Transport Department	On campus	Demand	Ms. Arlette Mascarenhas
101	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	25 th July, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
102	Legal Literacy for Women	25 th to 26 th July, 2024	02 days	SHG Members	On campus	MoRD	Ms. Arlette Mascarenhas
103	Pension Matters	25 th and 26 th July, 2024	02 days	Govt. Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
104	SHG - PRI Convergence	25 th to 27 th July, 2024	03 days	SHG Members	Off campus	RGSA	Ms. Ashwini Acharya
105	District Level Workshop under NAPDDR Scheme (South Goa)	26 th July, 2024	01 day	Elected Representatives and Officials of Village Panchayats and Municipalities, Police Officials, etc.	Off campus	Demand	Ms. Arlette Mascarenhas
106	Preparation of Vision Document of CLF	26 th and 27 th July, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
107	SHG - PRI Convergence	29 th to 31 st July, 2024	03 days	SHG Members	Off campus	RGSA	Ms. Ashwini Acharya
108	Administration and Accounts Matters	29 th to 31 st July, 2024	03 days	Officers / Officials of Prosecution Department	On campus	DoPT - SCTP	Dr. Seema Fernandes
109	Visioning 4 for (AAP at VO level) under NRLM	29 th July to 1 st August, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
110	Financial Management for CLF	30 th July to 1 st August, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
AUGUST 2024							
111	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	1 st August, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
112	Fundamental Rules and Supplementary Rules	1 st and 2 nd August, 2024	02 days	Resource Persons	On campus	ATI	Ms Hegel Da Costa
113	Legal Literacy for Women	1 st to 2 nd August, 2024	02 days	SHG Members	On campus	MoRD	Ms. Arlette Mascarenhas
114	SHG - PRI Convergence	1 st to 3 rd August, 2024	03 days	SHG Members	Off campus	RGSA	Ms. Ashwini Acharya
115	Preparation of Vision Document of CLF	2 nd and 3 rd August, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
116	Visioning 4 for (AAP at VO level) under NRLM	5 th to 8 th August, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
117	Administration and Accounts Matters	6 th to 8 th August, 2024	03 days	Officers / Officials of Excise Department	On campus	DoPT - SCTP	Dr. Seema Fernandes
118	Financial Management for CLF	6 th to 8 th August, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
119	Community Based Disaster Risk Reduction	7 th to 9 th August, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	NIDM	Ms. Arlette Mascarenhas
120	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	8 th August, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
121	Legal Literacy for Women	8 th to 9 th August, 2024	02 days	SHG Members	On campus	MoRD	Ms. Arlette Mascarenhas
122	Service Matters	8 th and 9 th August, 2024	02 days	Group A and B Staff	On campus	DoPT - SCTP	Ms Hegel Da Costa
123	Pension & Other Retirement Benefits	8 th and 9 th August, 2024	02 days	Govt. Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
124	Preparation of Vision Document of CLF	9 th and 10 th August, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
125	Administration and Accounts Matters	12 th to 14 th August, 2024	03 days	Officers / Officials of Excise Department	On campus	DoPT - SCTP	Dr. Seema Fernandes

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
126	Legal Literacy for Women	13 th and 14 th August, 2024	02 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	MoRD	Ms. Arlette Mascarenhas
127	Exposure Visit (within State)	16 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
128	Preparation of Vision Document of CLF	16 th and 17 th August, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
129	Visioning 4 for (AAP at VO level) under NRLM	17 th to 20 th August, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
130	Enhancing Public Relations and Collegial Harmony in the Nursing Profession	19 th to 21 st August, 2024	03 days	Hospital Nurses and Medical Staff	Off Campus	DoPT - SCTP	Ms. Arlette Mascarenhas
131	Own Source Revenue	20 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
132	Legal Literacy for Women	20 th to 21 st August, 2024	02 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	MoRD	Ms. Arlette Mascarenhas
133	Administration and Accounts Matters	20 th to 22 nd August, 2024	03 days	Officers / Officials of Transport Department	On campus	DoPT - SCTP	Dr. Seema Fernandes
134	Legal Literacy for Women	22 nd to 23 rd August, 2024	02 days	SHG Members	On campus	MoRD	Ms. Arlette Mascarenhas
135	Visioning 4 for (AAP at VO level) under NRLM	20 th to 23 rd August, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
136	Exposure Visit under NRLM	20 th to 23 rd August, 2024	04 days	CLF Office Bearers	Off campus	NRLM	Ms. Sarita Patil
137	Own Source Revenue	21 st August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
138	Administrative & Accounts Matters	21 st to 23 rd August, 2024	03 days	Group 'A' Officers	On campus	DoPT - SCTP	Ms Hegel Da Costa
139	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	22 nd August, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
140	Own Source Revenue	22 nd August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
141	Management of Adolescent Problems	22 nd to 24 th August, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	Off campus	DoPT - SCTP	Ms. Arlette Mascarenhas
142	Own Source Revenue	23 rd August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
143	Media in Good Governance	23 rd August, 2024	01 day	Govt. Officers / Officials	On campus	ATI	Ms Hegel Da Costa
144	Own Source Revenue	26 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
145	Own Source Revenue	27 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
146	Visioning 4 for (AAP at VO level) under NRLM	27 th to 30 th August, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
147	Administration and Accounts Matters	27 th to 29 th August, 2024	03 days	Officers / Officials of Transport Department	On campus	DoPT - SCTP	Dr. Seema Fernandes
148	Own Source Revenue	28 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
149	Incident Response System (IRS): Basic	28 th to 30 th August, 2024	03 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	NIDM	Ms. Arlette Mascarenhas
150	Financial Management for CLF	28 th to 30 th August, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
151	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	29 th August, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
152	Own Source Revenue	29 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
153	Legal Literacy for Women	29 th to 30 th August, 2024	02 days	SHG Members	On campus	MoRD	Ms. Arlette Mascarenhas
154	Disaster Preparedness for Hotel Industries	29 th to 31 st August, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	NIDM	Ms. Arlette Mascarenhas
155	Preparation of Vision Document of CLF	30 th and 31 st August, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
SEPTEMBER 2024							
156	Preparation of Vision Document of CLF	2 nd and 3 rd September, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
157	Right to Information Act, 2005	2 nd and 3 rd September, 2024	02 days	SPIOs and FAA	Off campus	DoPT	Dr. Seema Fernandes
158	Enhancing Public Relations and Collegial Harmony in the Nursing Profession	3 rd to 5 th September, 2024	03 days	Hospital Nurses and Medical Staff	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas
159	Service Matters	4 th September, 2024	01 day	Govt. Officers / Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
160	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	5 th September, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
161	Financial Management for CLF	10 th to 12 th September, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
162	Right to Information Act, 2005	10 th and 11 th September, 2024	02 days	SPIOs and FAA	Off campus	DoPT	Dr. Seema Fernandes
163	Exposure Visit under NRLM	10 th to 13 th September, 2024	04 days	CLF Office Bearers	Off campus	NRLM	Ms. Sarita Patil

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
164	Training Need Analysis	16 th to 21 st September, 2024	06 days	As mandated by DoPT	On campus	DoPT - TDP	Ms Hegel Da Costa
165	Financial Management for CLF	17 th to 19 th September, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
166	Administration and Accounts Matters	17 th to 19 th September, 2024	03 days	Officers / Officials of Directorate of Animal Husbandry and Veterinary Services	On campus	DoPT - SCTP	Dr. Seema Fernandes
167	School Safety	18 th to 20 th September, 2024	03 days	Colleges and Schools Principals and Headmistress, etc.,	On campus	NIDM	Ms. Arlette Mascarenhas
168	Participatory Planning of GPDP / DPDP	19 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
169	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	19 th September, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
170	Participatory Planning of GPDP / DPDP	20 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
171	Participatory Planning of GPDP / DPDP	21 st September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
172	Participatory Planning of GPDP / DPDP	23 rd September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
173	Self Defence and Safety Tips for Women	24 th September, 2024	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas
174	Participatory Planning of GPDP / DPDP	24 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
175	Right to Information Act, 2005	24 th and 25 th September, 2024	02 days	SPIOs and FAA	Off campus	DoPT	Dr. Seema Fernandes
176	Financial Management for CLF	24 th to 26 th September, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
177	Exposure Visit under NRLM	24 th to 27 th September, 2024	04 days	CLF Office Bearers	Off campus	NRLM	Ms. Sarita Patil
178	Participatory Planning of GPDP / DPDP	25 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
179	Administrative matters	25 th and 26 th September, 2024	02 days	Govt. Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
180	Gender Sensitization for Men and Women	25 th to 27 th September, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas
181	Participatory Planning of GPDP / DPDP	26 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
182	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	26 th September, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
183	Participatory Planning of GPDP / DPDP	27 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
184	Participatory Planning of GPDP / DPDP	28 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
185	Participatory Planning of GPDP / DPDP	30 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
186	Visioning 5 for (AAP at CLF) under NRLM	30 th September to 4 th October (expect on 2 nd October, 2024)	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
OCTOBER 2024							
187	Handling Legislative Assembly Questions	1 st October, 2024	01 day	Govt. Officials	On campus	ATI	Ms Hegel Da Costa
188	Participatory Planning of GPDP / DPDP	3 rd October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
189	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	3 rd October, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
190	Managing Stress at Work and Home	3 rd to 5 th October, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On Campus	DoPT - SCTP	Ms. Arlette Mascarenhas
191	Mentoring Skills	3 rd to 5 th October, 2024	03 days	As mandated by DoPT	On campus	DoPT - TDP	Ms Hegel Da Costa
192	Participatory Planning of GPDP / DPDP	4 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
193	Preparation of Vision Document of CLF	04 th and 05 th October, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
194	Right to Information Act, 2005	8 th and 9 th October, 2024	02 days	SPIOs and FAA	Off campus	DoPT	Dr. Seema Fernandes
195	Financial Management for CLF	08 th to 10 th October, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
196	Disciplinary Proceedings	08 th to 10 th October, 2024	03 days	Officers / Officials of Directorate of Animal Husbandry and Veterinary Services	On campus	DoPT - SCTP	Dr. Seema Fernandes
197	Hospital Preparedness in Disaster Management	9 th to 11 th October, 2024	03 days	Doctors, Nurses and Medical Staff	On campus	NIDM	Ms. Arlette Mascarenhas
198	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	10 th October, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
199	Thematic Training on Localisation of SDGs	14 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
200	Disciplinary Proceedings	14 th to 16 th October, 2024	03 days	Officers / Officials of Directorate of Agriculture	On campus	DoPT - SCTP	Dr. Seema Fernandes
201	Visioning 6 (BDP) at VO level (Demonstration) under NRLM	14 th to 17 th October, 2024	04 days	CLF EC Member & Staff	On campus	NRLM	Ms. Sarita Patil
202	Thematic Training on Localisation of SDGs	15 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
203	Self Defence and Safety Tips for Women	15 th October, 2024	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas
204	Thematic Training on Localisation of SDGs	16 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
205	Reservation in Services	16 th and 17 th October, 2024	02 days	Govt. Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
206	Prevention of Violence against Women and Children	16 th to 18 th October, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas
207	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	17 th October, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
208	Thematic Training on Localisation of SDGs	17 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
209	Thematic Training on Localization of SDGs	18 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
210	Thematic Training on Localization of SDGs	19 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
211	Thematic Training on Localization of SDGs	21 st October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
212	Visioning 5 for (AAP at CLF) under NRLM	21 st to 24 th October, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
213	Right to Information Act, 2005	21 st and 22 nd October, 2024	02 days	SPIOs and FAA	Off campus	DoPT	Dr. Seema Fernandes
214	Thematic Training on Localization of SDGs	22 nd October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
215	Conflict Resolution at Workplace	22 nd October, 2024	01 day	Govt. Officers and Elected Representatives	On campus	DoPT - SCTP	Ms Hegel Da Costa
216	Financial Management for CLF	22 nd to 24 th October, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
217	Thematic Training on Localization of SDGs	23 rd October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
218	Pension Matters	23 rd October, 2024	01day	Govt. Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
219	Thematic Training on Localization of SDGs	24 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
220	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	24 th October, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
221	Thematic Training on Localization of SDGs	25 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	RGSA	Ms. Ashwini Acharya
222	Preparation of Vision Document of CLF	25 th and 26 th October, 2024	02 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
223	Right to Information Act, 2005	25 th and 26 th October, 2024	02 days	SPIOs and FAA	Off campus	DoPT	Dr. Seema Fernandes
224	Legal Literacy for Women	25 th to 26 th October, 2024	02 days	SHG Members	On campus	MoRD	Ms. Arlette Mascarenhas
225	Legal Literacy for Women	28 th and 29 th October, 2024	02 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	MoRD	Ms. Arlette Mascarenhas
226	Workshop on Climate Resilience	28 th to 30 th October, 2024	03 days	Officers / Officials	On campus	DoPT - SCTP	Dr. Seema Fernandes

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
227	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	29 th October, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
228	Exposure Visit (within State)	29 th October, 2024	01 day	Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
229	CCS (Conduct) Rules, 1964 and CCS (CCA) Rules, 1965	30 th and 31 st October, 2024	02 days	Resource Persons	On campus	ATI	Ms Hegel Da Costa
NOVEMBER 2024							
230	Financial Management for CLF	4 th to 6 th November, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
231	Conflict Resolution	4 th to 6 th November, 2024	03 days	Officers / Officials	On campus	DoPT - SCTP	Dr. Seema Fernandes
232	Visioning 5 for (AAP at CLF) under NRLM	4 th to 7 th November, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
233	Right to Information Act, 2005	4 th and 5 th November, 2024	02 days	SPIOs and FAA	Off campus	DoPT	Dr. Seema Fernandes
234	Right to Information Act, 2005	6 th and 7 th November, 2024	02 days	SPIOs and FAA	Off campus	DoPT	Dr. Seema Fernandes
235	MIS through digital Portal on Thematic GPDP	6 th November, 2024	01 day	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
236	Incident Response System (IRS): Basic	6 th to 8 th November, 2024	03 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	NIDM	Ms. Arlette Mascarenhas
237	Visioning 5 for (AAP at CLF) under NRLM	6 th to 9 th November, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
238	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	7 th November, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
239	MIS through digital Portal on Thematic GPDP	7 th November, 2024	01 day	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
240	MIS through digital Portal on Thematic GPDP	8 th November, 2024	01 day	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
241	MIS through digital Portal on Thematic GPDP	9 th November, 2024	01 day	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
242	Visioning 5 for (AAP at CLF) under NRLM	9 th to 12 th November, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
243	Right to Information Act, 2005	10 th and 11 th November, 2024	02 days	SPIOs and FAA	Off campus	DoPT	Dr. Seema Fernandes
244	MIS through digital Portal on Thematic GPDP	11 th November, 2024	01 day	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
245	Visioning 5 for (AAP at CLF) under NRLM	11 th to 14 th November, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
246	MIS through digital Portal on Thematic GPDP	12 th November, 2024	01 day	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
247	MIS through digital Portal on Thematic GPDP	13 th November, 2024	01 day	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
248	Issues relating to Family Welfare	13 th to 15 th November, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	Off campus	DoPT - SCTP	Ms. Arlette Mascarenhas
249	Visioning 5 for (AAP at CLF) under NRLM	13 th to 16 th November, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
250	MIS through digital Portal on Thematic GPDP	14 th November, 2024	01 day	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
251	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	14 th November, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
252	Right to Information Act, 2005	14 th and 15 th November, 2024	02 days	SPIOs and FAA	Off campus	DoPT	Dr. Seema Fernandes
253	Visioning 5 for (AAP at CLF) under NRLM	18 th to 21 st November, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
254	Impact of Climate Change on Natural Resources	18 th to 22 nd November, 2024	05 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	MoRD	Ms. Arlette Mascarenhas
255	Public Procurement and Government e-Marketplace (GeM)	20 th November, 2024	01 day	Govt. Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
256	Visioning 5 for (AAP at CLF) under NRLM	20 th to 23 rd November, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
257	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	21 st November, 2024	01 day	Govt. Officers / Officials	On campus	Sevottam	Ms. Arlette Mascarenhas
258	PFMS and eGram Swaraj Application	25 th and 26 th November, 2024	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
259	Visioning 5 for (AAP at CLF) under NRLM	25 th to 28 th November, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
260	Women's Health and Menstrual Hygiene	26 th to 27 th November, 2024	02 days	VO - Social Action Committee Members under NRLM	On campus	MoRD	Ms. Arlette Mascarenhas
261	Financial Management for CLF	26 th to 28 th November, 2024	03 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
262	Gender Sensitization for Men and Women	27 th to 29 th November, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	Off campus	DoPT - SCTP	Ms. Arlette Mascarenhas
263	Visioning 5 for (AAP at CLF) under NRLM	27 th to 30 th November, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
264	Retiring Government Officials	28 th November, 2024	01 day	Govt. Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
265	PFMS and eGram Swaraj Application	28 th and 29 th November, 2024	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
266	Laws on Children's Safety	29 th November, 2024	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	Off campus	DoPT - SCTP	Ms. Arlette Mascarenhas
267	The Goa (Right of Citizens to Time-Bound Delivery of Public Services) Act, 2013	29 th November, 2024	01 day	Resource Persons	On campus	ATI	Ms Hegel Da Costa
DECEMBER 2024							
268	All Goa Youth Gram Sabha Competition 2.0	4 th to 6 th December, 2024	03 days	Students	On campus	ATI	Ms Hegel Da Costa
269	Visioning 5 for (AAP at CLF) under NRLM	4 th to 7 th December, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
270	Right to Information Act, 2005	4 th December, 2024	01 day	SPIOs	Off campus	DoPT	Dr. Seema Fernandes
271	PFMS and eGram Swaraj Application	5 th and 6 th December, 2024	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
272	Right to Information Act, 2005	5 th December, 2024	01 day	SPIOs	Off campus	DoPT	Dr. Seema Fernandes
273	Women's Health and Menstrual Hygiene	5 th to 6 th December, 2024	02 days	VO - Social Action Committee Members under NRLM	On campus	MoRD	Ms. Arlette Mascarenhas
274	Administrative & Accounts Matters	9 th to 11 th December, 2024	03 days	Govt. Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
275	Women's Health and Menstrual Hygiene	9 th to 13 th December, 2024	05 days	Govt. Officers/ Officials, PRI Functionaries, Volunteers and NGOs	On campus	MoRD	Ms. Arlette Mascarenhas
276	PFMS and eGram Swaraj Application	10 th and 11 th December, 2024	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
277	Women's Health and Menstrual Hygiene	12 th to 13 th December, 2024	02 days	VO - Social Action Committee Members under NRLM	On campus	MoRD	Ms. Arlette Mascarenhas

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
278	PFMS and eGram Swaraj Application	13 th and 14 th December, 2024	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
279	Right to Information Act, 2005	16 th December, 2024	01 day	SPIOs	Off campus	DoPT	Dr. Seema Fernandes
280	Managing Stress at Work and Home	16 th to 18 th December, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	Off campus	DoPT - SCTP	Ms. Arlette Mascarenhas
281	Visioning 6 - Business Development Plan (BDP) of CLF	16 th to 20 th December, 2024 expect on 19 th December, 2024	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
282	PFMS and eGram Swaraj Application	17 th and 18 th December, 2024	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
283	Women's Health and Menstrual Hygiene	17 th to 18 th December, 2024	02 days	VO - Social Action Committee Members under NRLM	On campus	MoRD	Ms. Arlette Mascarenhas
284	Right to Information Act, 2005	18 th December, 2024	01 day	SPIOs	Off campus	DoPT	Dr. Seema Fernandes
285	PFMS and eGram Swaraj Application	20 th and 21 st December, 2024	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
286	PFMS and eGram Swaraj Application	23 rd and 24 th December, 2024	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
287	Visioning 6 - Business Development Plan (BDP) of CLF	30 th December, 2024 to 2 nd January, 2025	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
JANUARY 2025							
288	Women's Health and Menstrual Hygiene	2 nd to 3 rd January, 2025	02 days	VO - Social Action Committee Members under NRLM	On campus	MoRD	Ms. Arlette Mascarenhas
289	PFMS and eGram Swaraj Application	6 th and 7 th January, 2025	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
290	Visioning 6 - Business Development Plan (BDP) of CLF	6 th to 9 th January, 2025	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
291	Right to Information Act, 2005	8 th January, 2025	01 day	SPIOs	Off campus	DoPT	Dr. Seema Fernandes
292	Cyber Security	8 th January, 2025	01 day	Govt. Officers / Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
293	PFMS and eGram Swaraj Application	8 th and 9 th January, 2025	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
294	Prevention of Violence against Women and Children	8 th to 10 th January, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas
295	Visioning 6 - Business Development Plan (BDP) of CLF	8 th to 11 th January, 2025	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
296	Women's Health and Menstrual Hygiene	9 th to 10 th January, 2025	02 days	VO - Social Action Committee Members under NRLM	On campus	MoRD	Ms. Arlette Mascarenhas
297	PFMS and eGram Swaraj Application	10 th and 11 th January, 2025	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
298	Right to Information Act, 2005	13 th January, 2025	01 day	SPIOs	Off campus	DoPT	Dr. Seema Fernandes
299	Visioning 6 - Business Development Plan (BDP) of CLF	13 th to 16 th January, 2025	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
300	Right to Information Act, 2005	14 th January, 2025	01 day	SPIOs	Off campus	DoPT	Dr. Seema Fernandes
301	PFMS and eGram Swaraj Application	14 th and 15 th January, 2025	02 days	Panchayat Functionaries	On campus	RGSA	Ms. Ashwini Acharya
302	Women's Health and Menstrual Hygiene	14 th to 15 th January, 2025	02 days	VO - Social Action Committee Members under NRLM	On campus	MoRD	Ms. Arlette Mascarenhas
303	Concept & Management of Village Organisation	16 th to 18 th January, 2025	03 days	VO Office Bears	Off campus	MoRD	Ms. Sarita Patil
304	Visioning 6 - Business Development Plan (BDP) of CLF	20 th to 23 rd January, 2025	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
305	Integrated Farm & Non Farm livelihood for Sustainable Livelihood	20 th to 24 th January, 2025	05 days	Active Women	Off campus	MoRD	Ms. Sarita Patil
306	Women's Health and Menstrual Hygiene	20 th to 21 st January, 2025	02 days	VO - Social Action Committee Members under NRLM	On campus	MoRD	Ms. Arlette Mascarenhas
307	Issues relating to Family Welfare	22 nd to 24 th January, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas
308	Visioning 6 - Business Development Plan (BDP) of CLF	22 nd to 25 th January, 2025	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
309	Laws on Children's Safety	23 rd January, 2025	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	Off campus	DoPT - SCTP	Ms. Arlette Mascarenhas
310	Swatchh Bharat Mission	23 rd and 24 th January, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
311	Visioning 6 - Business Development Plan (BDP) of CLF	27 th to 30 th January, 2025	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
312	Laws on Children's Safety	28 th January, 2025	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	Off campus	DoPT - SCTP	Ms. Arlette Mascarenhas
313	Swatchh Bharat Mission	28 th and 29 th January, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
314	Gender Sensitization for Men and Women	29 th to 31 st January, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On Campus	DoPT - SCTP	Ms. Arlette Mascarenhas
315	Visioning 6 - Business Development Plan (BDP) of CLF	29 th January to 1 st February, 2025	04 days	CLF EC Member	Off campus	NRLM	Ms. Sarita Patil
316	Swatchh Bharat Mission	30 th and 31 st January, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
FEBRUARY 2025							
317	Laws on Children's Safety	4 th February, 2025	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	Off campus	DoPT - SCTP	Ms. Arlette Mascarenhas
318	Swatchh Bharat Mission	4 th and 5 th February, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
319	Management of Adolescent Problems	5 th to 7 th February, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas
320	Swatchh Bharat Mission	6 th and 7 th February, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
321	Swatchh Bharat Mission	10 th and 11 th February, 2024	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
322	Concept & Management of Village Organisation	10 th to 12 th February, 2025	03 days	VO Office Bears	Off campus	MoRD	Ms. Sarita Patil
323	Making Departments / Institutions Senior Citizens & Persons with Disabilities friendly	12 th February, 2025	01 day	Govt. Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
324	Managing Stress at Work and Home	12 th to 14 th February, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	Off Campus	DoPT - SCTP	Ms. Arlette Mascarenhas
325	Self Defence and Safety Tips for Women	13 th February, 2025	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Type	Course Director
326	Swatchh Bharat Mission	13 th and 14 th February, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
327	Swatchh Bharat Mission	17 th and 18 th February, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	RGSA	Ms. Ashwini Acharya
328	Management of Training	17 th to 19 th February, 2025	03 days	As mandated by DoPT	On campus	DoPT - TDP	Ms Hegel Da Costa
329	Integrated Farm & Non Farm livelihood for Sustainable Livelihood	17 th to 21 st February, 2025	05 days	Active Women	Off campus	MoRD	Ms. Sarita Patil
330	Management of Adolescent Problems	19 th to 21 st February, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	Off campus	DoPT - SCTP	Ms. Arlette Mascarenhas
331	Pay Fixation	20 th February, 2025	01 day	Govt. Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
332	Multi Tasking Staff of Public Sector Batch 1	24 th February, 2025	01 day	MTS	On campus	ATI	Ms Hegel Da Costa
333	Exposure Visit (Outside State)	24 th to 28 th February, 2025	05 days	Resource Persons, Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
334	Multi Tasking Staff of Public Sector Batch 2	25 th February, 2025	01 day	MTS	On campus	ATI	Ms Hegel Da Costa
335	Multi Tasking Staff of Public Sector Batch 3	26 th February, 2025	01 day	MTS	On campus	ATI	Ms Hegel Da Costa
MARCH 2025							
336	Legal Matters	4 th March, 2025	01 day	Govt. Officials	On campus	DoPT - SCTP	Ms Hegel Da Costa
337	Faculty of ATIs	10 th to 12 th March, 2025	03 days	Faculty and Trainers of training Institutes	On campus	ATI	Ms Hegel Da Costa
338	Managing Stress at Work and Home	10 th to 12 th March, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On Campus	DoPT - SCTP	Ms. Arlette Mascarenhas
339	Book Keeping programme for SHG	10 th to 14 th March, 2025	05 days	SHG Members	On campus	MoRD	Ms. Sarita Patil
340	Exposure Visit (Outside State)	17 th to 21 st March, 2025	05 days	Resource Persons, Panchayat Functionaries, ERs	Off campus	RGSA	Ms. Ashwini Acharya
341	Issues relating to Family Welfare	18 th to 20 th March, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas
342	Self Defence and Safety Tips for Women	19 th March, 2025	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	On campus	DoPT - SCTP	Ms. Arlette Mascarenhas

CATEGORY WISE TRAINING PROGRAMMES FOR THE FINANCIAL YEAR 2024-25

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
PUBLIC ADMINISTRATION (ATI)						
1	Research Methodology for Policy & Administration	18 th to 20 th April, 2024	03 days	Faculty and Resource Persons of GIPARD	On campus	Ms Hegel Da Costa
2	Induction Training Programme for Newly Recruited Senior Assistants & Stenographers under General Administration Department, Secretariat	22 nd to 27 th April, 2024	10 days	Senior Assistants & Stenographers	On campus	Ms Hegel Da Costa
3	Induction Training Programme for Newly Recruited Junior Assistants under General Administration Department, Secretariat	29 th April to 4 th May, 2024	10 days	Junior Assistants	On campus	Ms Hegel Da Costa
4	Staff Development Programme	4 th May, 2024	01 day	Staff of GIPARD	On campus	Ms Hegel Da Costa
5	Induction Training Programme for Newly Recruited Multi Tasking Staff under General Administration Department, Secretariat	8 th to 10 th May, 2024	03 days	MTS	On campus	Ms Hegel Da Costa
6	Artificial Intelligence in Government	13 th May, 2024	01 day	Officers	On campus	Dr. Seema Fernandes
7	Training of Trainers on CCS (Conduct) Rules 1964	15 th May, 2024	01 day	State Resource Persons	On campus	Ms Hegel Da Costa
8	Right to Information Act, 2005	16 th May, 2024	01 day	Officers / Staff of GMC	Off campus	Dr. Seema Fernandes
9	Right to Information Act, 2005	17 th May, 2024	01 day	Officers / Staff of GMC	Off campus	Dr. Seema Fernandes
10	Right to Information Act, 2005	20 th May, 2024	01 day	Officers / Staff of GMC	Off campus	Dr. Seema Fernandes
11	Right to Information Act, 2005	22 nd May, 2024	01 day	Officers / Staff of Directorate of Health	Off campus	Dr. Seema Fernandes
12	Right to Information Act, 2005	11 th June, 2024	01 day	PRI Functionaries	Off campus	Dr. Seema Fernandes
13	Right to Information Act, 2005	12 th June, 2024	01 day	PRI Functionaries	Off campus	Dr. Seema Fernandes
14	Noting and Drafting	12 th and 13 th June, 2024	02 days	Group 'A' and 'B' Officers	On campus	Ms Hegel Da Costa
15	Right to Information Act, 2005	13 th June, 2024	01 day	PRI Functionaries	Off campus	Dr. Seema Fernandes
16	Administrative and Accounts Matters	20 th to 22 nd June, 2024	03 days	Clerical Staff	On campus	Ms Hegel Da Costa
17	Facilitation Skills	24 th to 26 th June, 2024	03 days	As mandated by DoPT	Off campus	Ms Hegel Da Costa

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
18	Reservation in Services	4 th to 6 th July, 2024	03 days	Govt. Officials	On campus	Ms Hegel Da Costa
19	Right to Information Act, 2005	8 th July, 2024	01 day	PRI Functionaries	Off campus	Dr. Seema Fernandes
20	Right to Information Act, 2005	9 th July, 2024	01 day	PRI Functionaries	Off campus	Dr. Seema Fernandes
21	Right to Information Act, 2005	10 th July, 2024	01 day	PRI Functionaries	Off campus	Dr. Seema Fernandes
22	Right to Information Act, 2005	11 th July, 2024	01 day	PRI Functionaries	Off campus	Dr. Seema Fernandes
23	Right to Information Act, 2005	15 th July, 2024	01 day	PRI Functionaries	Off campus	Dr. Seema Fernandes
24	Right to Information Act, 2005	16 th July, 2024	01 day	PRI Functionaries	Off campus	Dr. Seema Fernandes
25	Right to Information Act, 2005	17 th July, 2024	01 day	PRI Functionaries	Off campus	Dr. Seema Fernandes
26	Right to Information Act, 2005	18 th July, 2024	01 day	PRI Functionaries	Off campus	Dr. Seema Fernandes
27	Noting and Drafting	18 th and 19 th July, 2024	02 days	Resource Persons	On campus	Ms Hegel Da Costa
28	Pension Matters	25 th and 26 th July, 2024	02 days	Govt. Officials	On campus	Ms Hegel Da Costa
29	Administration and Accounts Matters	29 th to 31 st July, 2024	03 days	Officers / Officials of Prosecution Department	On campus	Dr. Seema Fernandes
30	Fundamental Rules and Supplementary Rules	1 st and 2 nd August, 2024	02 days	Resource Persons	On campus	Ms Hegel Da Costa
31	Administration and Accounts Matters	6 th to 8 th August, 2024	03 days	Officers / Officials of Excise Department	On campus	Dr. Seema Fernandes
32	Service Matters	8 th and 9 th August, 2024	02 days	Group A and B Staff	On campus	Ms Hegel Da Costa
33	Pension & Other Retirement Benefits	8 th and 9 th August, 2024	02 days	Govt. Officials	On campus	Ms Hegel Da Costa
34	Administration and Accounts Matters	12 th to 14 th August, 2024	03 days	Officers / Officials of Excise Department	On campus	Dr. Seema Fernandes
35	Administration and Accounts Matters	20 th to 22 nd August, 2024	03 days	Officers / Officials of Transport Department	On campus	Dr. Seema Fernandes
36	Administrative & Accounts Matters	21 st to 23 rd August, 2024	03 days	Group 'A' Officers	On campus	Ms Hegel Da Costa
37	Media in Good Governance	23 rd August, 2024	01 day	Govt. Officers / Officials	On campus	Ms Hegel Da Costa

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
38	Administration and Accounts Matters	27 th to 29 th August, 2024	03 days	Officers / Officials of Transport Department	On campus	Dr. Seema Fernandes
39	Right to Information Act, 2005	2 nd and 3 rd September, 2024	02 days	SPIOs and FAA	Off campus	Dr. Seema Fernandes
40	Service Matters	4 th September, 2024	01 day	Govt. Officers / Officials	On campus	Ms Hegel Da Costa
41	Right to Information Act, 2005	10 th and 11 th September, 2024	02 days	SPIOs and FAA	Off campus	Dr. Seema Fernandes
42	Training Need Analysis	16 th to 21 st September, 2024	06 days	As mandated by DoPT	On campus	Ms Hegel Da Costa
43	Administration and Accounts Matters	17 th to 19 th September, 2024	03 days	Officers / Officials of Directorate of Animal Husbandry and Veterinary Services	On campus	Dr. Seema Fernandes
44	Right to Information Act, 2005	24 th and 25 th September, 2024	02 days	SPIOs and FAA	Off campus	Dr. Seema Fernandes
45	Administrative matters	25 th and 26 th September, 2024	02 days	Govt. Officials	On campus	Ms Hegel Da Costa
46	Handling Legislative Assembly Questions	1 st October, 2024	01 day	Govt. Officials	On campus	Ms Hegel Da Costa
47	Mentoring Skills	3 rd to 5 th October, 2024	03 days	As mandated by DoPT	On campus	Ms Hegel Da Costa
48	Right to Information Act, 2005	8 th and 9 th October, 2024	02 days	SPIOs and FAA	Off campus	Dr. Seema Fernandes
49	Disciplinary Proceedings	8 th to 10 th October, 2024	03 days	Officers / Officials of Directorate of Animal Husbandry and Veterinary Services	On campus	Dr. Seema Fernandes
50	Disciplinary Proceedings	14 th to 16 th October, 2024	03 days	Officers / Officials of Directorate of Agriculture	On campus	Dr. Seema Fernandes
51	Reservation in Services	16 th and 17 th October, 2024	02 days	Govt. Officials	On campus	Ms Hegel Da Costa
52	Right to Information Act, 2005	21 st and 22 nd October, 2024	02 days	SPIOs and FAA	Off campus	Dr. Seema Fernandes
53	Conflict Resolution at Workplace	22 nd October, 2024	01 day	Govt. Officers and Elected Representatives	On campus	Ms Hegel Da Costa
54	Pension Matters	23 rd October, 2024	01day	Govt. Officials	On campus	Ms Hegel Da Costa
55	Right to Information Act, 2005	25 th and 26 th October, 2024	02 days	SPIOs and FAA	Off campus	Dr. Seema Fernandes
56	Workshop on Climate Resilience	28 th to 30 th October, 2024	03 days	Officers / Officials	On campus	Dr. Seema Fernandes
57	CCS (Conduct) Rules, 1964 and CCS (CCA) Rules, 1965	30 th and 31 st October, 2024	02 days	Resource Persons	On campus	Ms Hegel Da Costa
58	Right to Information Act, 2005	4 th and 5 th November, 2024	02 days	SPIOs and FAA	Off campus	Dr. Seema Fernandes
59	Conflict Resolution	4 th to 6 th November, 2024	03 days	Officers / Officials	On campus	Dr. Seema Fernandes

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
60	Right to Information Act, 2005	6 th and 7 th November, 2024	02 days	SPIOs and FAA	Off campus	Dr. Seema Fernandes
61	Right to Information Act, 2005	10 th and 11 th November, 2024	02 days	SPIOs and FAA	Off campus	Dr. Seema Fernandes
62	Right to Information Act, 2005	14 th and 15 th November, 2024	02 days	SPIOs and FAA	Off campus	Dr. Seema Fernandes
63	Public Procurement and Government e-Marketplace (GeM)	20 th November, 2024	01 day	Govt. Officials	On campus	Ms Hegel Da Costa
64	Retiring Government Officials	28 th November, 2024	01 day	Govt. Officials	On campus	Ms Hegel Da Costa
65	The Goa (Right of Citizens to Time-Bound Delivery of Public Services) Act, 2013	29 th November, 2024	01 day	Resource Persons	On campus	Ms Hegel Da Costa
66	Right to Information Act, 2005	4 th December, 2024	01 day	SPIOs	Off campus	Dr. Seema Fernandes
67	All Goa Youth Gram Sabha Competition 2.0	4 th to 6 th December, 2024	03 days	Students	On campus	Ms Hegel Da Costa
68	Right to Information Act, 2005	5 th December, 2024	01 day	SPIOs	Off campus	Dr. Seema Fernandes
69	Administrative & Accounts Matters	9 th to 11 th December, 2024	03 days	Govt. Officials	On campus	Ms Hegel Da Costa
70	Right to Information Act, 2005	16 th December, 2024	01 day	SPIOs	Off campus	Dr. Seema Fernandes
71	Right to Information Act, 2005	18 th December, 2024	01 day	SPIOs	Off campus	Dr. Seema Fernandes
72	Cyber Security	8 th January, 2025	01 day	Govt. Officers / Officials	On campus	Ms Hegel Da Costa
73	Right to Information Act, 2005	8 th January, 2025	01 day	SPIOs	Off campus	Dr. Seema Fernandes
74	Right to Information Act, 2005	13 th January, 2025	01 day	SPIOs	Off campus	Dr. Seema Fernandes
75	Right to Information Act, 2005	14 th January, 2025	01 day	SPIOs	Off campus	Dr. Seema Fernandes
76	Making Departments / Institutions Senior Citizens & Persons with Disabilities friendly	12 th February, 2025	01 day	Govt. Officials	On campus	Ms Hegel Da Costa
77	Management of Training	17 th to 19 th February, 2025	03 days	As mandated by DoPT	On campus	Ms Hegel Da Costa
78	Pay Fixation	20 th February, 2025	01 day	Govt. Officials	On campus	Ms Hegel Da Costa
79	Multi Tasking Staff of Public Sector Batch 1	24 th February, 2025	01 day	MTS	On campus	Ms Hegel Da Costa
80	Multi Tasking Staff of Public Sector Batch 2	25 th February, 2025	01 day	MTS	On campus	Ms Hegel Da Costa
81	Multi Tasking Staff of Public Sector Batch 3	26 th February, 2025	01 day	MTS	On campus	Ms Hegel Da Costa

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
82	Legal Matters	4 th March, 2025	01 day	Govt. Officials	On campus	Ms Hegel Da Costa
83	Faculty of ATIs	10 th to 12 th March, 2025	03 days	Faculty and Trainers of training Institutes	On campus	Ms Hegel Da Costa
Women' Development (ATI)						
1	Management of Adolescent Problems	5 th to 7 th June, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	Ms. Arlette Mascarenhas
2	Sevottam and the Goa Right of Citizens to Time Bound delivery of Public Services Act, 2013	11 th and 12 th June, 2024	02 days	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
3	State Level Workshop for all Stakeholders under National Plan for Drug Demand Reduction(NAPDDR) Scheme	14 th June, 2024	01 day	Functionaries / Elected Representatives of Village Panchayats & ZP Members, Municipal Councilors, NGOs, etc.	Off campus	Ms. Arlette Mascarenhas
4	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	20 th June, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
5	Periodic Road Safety	21 st June, 2024	01 day	Head Office Staff of Transport Department	On campus	Ms. Arlette Mascarenhas
6	Consumer Awareness for Salcete Block	24 th June, 2024	01 day	Local Citizens	Off campus	Ms. Arlette Mascarenhas
7	Consumer Awareness for Quepem Block	25 th June, 2024	01 day	Local Citizens	Off campus	Ms. Arlette Mascarenhas
8	The Prevention of Sexual Harassment (PoSH) of Women at Workplace Act, 2013	27 th to 28 th June, 2024	02 days	Academician, Advocates and GIPARD Resource Persons	On campus	Ms. Arlette Mascarenhas
9	Consumer Awareness for Sanguem Block	1 st July, 2024	01 day	Local Citizens	Off campus	Ms. Arlette Mascarenhas
10	Consumer Awareness for Canacona Block	2 nd July, 2024	01 day	Local Citizens	Off campus	Ms. Arlette Mascarenhas
11	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	4 th July, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
12	District Level Workshop under NAPDDR Scheme (North Goa)	5 th July, 2024	01 day	Elected Representatives and Officials of Village Panchayats and Municipalities, Police Officials, etc.	Off campus	Ms. Arlette Mascarenhas

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
13	Consumer Awareness for Tiswadi Block	9 th July, 2024	01 day	Local Citizens	Off campus	Ms. Arlette Mascarenhas
14	Consumer Awareness for Ponda Block	10 th July, 2024	01 day	Local Citizens	Off campus	Ms. Arlette Mascarenhas
15	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	11 th July, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
16	District Level Workshop under NAPDDR Scheme (South Goa)	12 th July, 2024	01 day	Elected Representatives and Officials of Village Panchayats and Municipalities, Police Officials, etc.	Off campus	Ms. Arlette Mascarenhas
17	Road Safety Awareness Training	16 th July, 2024	01 day	Staff of Asst. Director Transport and Enforcement North Goa	On campus	Ms. Arlette Mascarenhas
18	Road Safety Awareness Training	17 th July, 2024	01 day	Staff of Asst. Director Transport and Enforcement South Goa	Off campus	Ms. Arlette Mascarenhas
19	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	18 th July, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
20	District Level Workshop under NAPDDR Scheme (North Goa)	19 th July, 2024	01 day	Elected Representatives and Officials of Village Panchayats and Municipalities, Police Officials, etc.	Off campus	Ms. Arlette Mascarenhas
21	Capacity Building Programme in Road Safety	23 rd and 24 th July, 2024	02 days	Staff of Transport Department	On campus	Ms. Arlette Mascarenhas
22	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	25 th July, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
23	District Level Workshop under NAPDDR Scheme (South Goa)	26 th July, 2024	01 day	Elected Representatives and Officials of Village Panchayats and Municipalities, Police Officials, etc.	Off campus	Ms. Arlette Mascarenhas
24	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	1 st August, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
25	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	8 th August, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
26	Enhancing Public Relations and Collegial Harmony in the Nursing Profession	19 th to 21 st August, 2024	03 days	Hospital Nurses and Medical Staff	Off Campus	Ms. Arlette Mascarenhas
27	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	22 nd August, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
28	Management of Adolescent Problems	22 nd to 24 th August, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	Off campus	Ms. Arlette Mascarenhas
29	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	29 th August, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
30	Enhancing Public Relations and Collegial Harmony in the Nursing Profession	3 rd to 5 th September, 2024	03 days	Hospital Nurses and Medical Staff	On campus	Ms. Arlette Mascarenhas
31	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	5 th September, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
32	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	19 th September, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
33	Self Defence and Safety Tips for Women	24 th September, 2024	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	On campus	Ms. Arlette Mascarenhas
34	Gender Sensitization for Men and Women	25 th to 27 th September, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	Ms. Arlette Mascarenhas
35	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	26 th September, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
36	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	3 rd October, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
37	Managing Stress at Work and Home	3 rd to 5 th October, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On Campus	Ms. Arlette Mascarenhas
38	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	10 th October, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
39	Self Defence and Safety Tips for Women	15 th October, 2024	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	On campus	Ms. Arlette Mascarenhas
40	Prevention of Violence against Women and Children	16 th to 18 th October, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	Ms. Arlette Mascarenhas
41	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	17 th October, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
42	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	24 th October, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
43	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	29 th October, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
44	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	7 th November, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
45	Issues relating to Family Welfare	13 th to 15 th November, 2024	03 days	Govt. Officers/ Officials, Academicians, PRI Functionaries & NGOs	Off campus	Ms. Arlette Mascarenhas
46	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	14 th November, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
47	Sevottam and the Goa Right of Citizens to Time Bound Delivery of Public Services Act, 2013	21 st November, 2024	01 day	Govt. Officers / Officials	On campus	Ms. Arlette Mascarenhas
48	Gender Sensitization for Men and Women	27 th to 29 th November, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	Off campus	Ms. Arlette Mascarenhas
49	Laws on Children's Safety	29 th November, 2024	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	Off campus	Ms. Arlette Mascarenhas
50	Managing Stress at Work and Home	16 th to 18 th December, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	Off campus	Ms. Arlette Mascarenhas

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
51	Prevention of Violence against Women and Children	8 th to 10 th January, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	Ms. Arlette Mascarenhas
52	Issues relating to Family Welfare	22 nd to 24 th January, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	Ms. Arlette Mascarenhas
53	Laws on Children's Safety	23 rd January, 2025	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	Off campus	Ms. Arlette Mascarenhas
54	Laws on Children's Safety	28 th January, 2025	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	Off campus	Ms. Arlette Mascarenhas
55	Gender Sensitization for Men and Women	29 th to 31 st January, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On Campus	Ms. Arlette Mascarenhas
56	Laws on Children's Safety	4 th February, 2025	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	Off campus	Ms. Arlette Mascarenhas
57	Management of Adolescent Problems	5 th to 7 th February, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	Ms. Arlette Mascarenhas
58	Managing Stress at Work and Home	12 th to 14 th February, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	Off Campus	Ms. Arlette Mascarenhas
59	Self Defence and Safety Tips for Women	13 th February, 2025	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	On campus	Ms. Arlette Mascarenhas
60	Management of Adolescent Problems	19 th to 21 st February, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	Off campus	Ms. Arlette Mascarenhas

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
61	Managing Stress at Work and Home	10 th to 12 th March, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On Campus	Ms. Arlette Mascarenhas
62	Issues relating to Family Welfare	18 th to 20 th March, 2025	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	Ms. Arlette Mascarenhas
63	Self Defence and Safety Tips for Women	19 th March, 2025	01 day	Govt. Officers / Officials, PRI Functionaries, ERs, Self Help Group Members and NGOs	On campus	Ms. Arlette Mascarenhas

RURAL DEVELOPMENT

1	Visioning 3 for CLF under NRLM	13 th to 15 th May, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
2	Visioning 3 for CLF under NRLM	13 th to 15 th May, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
3	Visioning 3 for CLF under NRLM	16 th to 18 th May, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
4	Visioning 3 for CLF under NRLM	20 th to 22 nd May, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
5	Visioning 3 for CLF under NRLM	23 rd to 25 th May, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
6	Visioning 3 for CLF under NRLM	27 th to 29 th May, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
7	Financial Management for CLF	28 th to 30 th May, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
8	Visioning 3 for CLF under NRLM	30 th May to 1 st June, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
9	Exposure Visit under NRLM	11 th to 14 th June, 2024	04 days	CLF Office Bearers	Off campus	Ms. Sarita Patil
10	Visioning 4 for (AAP at VO level) under NRLM	11 th to 14 th June, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
11	Visioning 4 for (AAP at VO level) under NRLM	18 th to 21 st June, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
12	Preparation of Vision Document of CLF	21 st and 22 nd June, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil
13	Visioning 4 for (AAP at VO level) under NRLM	24 th to 27 th June, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
14	Exposure Visit under NRLM	25 th to 28 th June, 2024	04 days	CLF Office Bearers	Off campus	Ms. Sarita Patil
15	Preparation of Vision Document of CLF	28 th and 29 th June, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil
16	Visioning 4 for (AAP at VO level) under NRLM	1 st to 4 th July, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
17	Preparation of Vision Document of CLF	5 th and 6 th July, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil
18	Visioning 4 for (AAP at VO level) under NRLM	8 th to 11 th July, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
19	Financial Management for CLF	15 th to 17 th July, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
20	Visioning 4 for (AAP at VO level) under NRLM	15 th to 18 th July, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
21	Legal Literacy for Women	18 th and 19 th July, 2024	02 days	SHG Members	On campus	Ms. Arlette Mascarenhas
22	Preparation of Vision Document of CLF	19 th and 20 th July, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil
23	Visioning 4 for (AAP at VO level) under NRLM	22 nd to 25 th July, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
24	Legal Literacy for Women	25 th to 26 th July, 2024	02 days	SHG Members	On campus	Ms. Arlette Mascarenhas
25	Preparation of Vision Document of CLF	26 th and 27 th July, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil
26	Visioning 4 for (AAP at VO level) under NRLM	29 th July to 1 st August, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
27	Financial Management for CLF	30 th July to 1 st August, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
28	Legal Literacy for Women	1 st to 2 nd August, 2024	02 days	SHG Members	On campus	Ms. Arlette Mascarenhas
29	Preparation of Vision Document of CLF	2 nd and 3 rd August, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil
30	Visioning 4 for (AAP at VO level) under NRLM	5 th to 8 th August, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
31	Financial Management for CLF	6 th to 8 th August, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
32	Legal Literacy for Women	8 th to 9 th August, 2024	02 days	SHG Members	On campus	Ms. Arlette Mascarenhas
33	Preparation of Vision Document of CLF	9 th and 10 th August, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil
34	Legal Literacy for Women	13 th and 14 th August, 2024	02 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	Ms. Arlette Mascarenhas
35	Preparation of Vision Document of CLF	16 th and 17 th August, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil
36	Visioning 4 for (AAP at VO level) under NRLM	17 th to 20 th August, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
37	Legal Literacy for Women	20 th to 21 st August, 2024	02 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	Ms. Arlette Mascarenhas
38	Visioning 4 for (AAP at VO level) under NRLM	20 th to 23 rd August, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
39	Exposure Visit under NRLM	20 th to 23 rd August, 2024	04 days	CLF Office Bearers	Off campus	Ms. Sarita Patil
40	Legal Literacy for Women	22 nd to 23 rd August, 2024	02 days	SHG Members	On campus	Ms. Arlette Mascarenhas
41	Visioning 4 for (AAP at VO level) under NRLM	27 th to 30 th August, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
42	Financial Management for CLF	28 th to 30 th August, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
43	Legal Literacy for Women	29 th to 30 th August, 2024	02 days	SHG Members	On campus	Ms. Arlette Mascarenhas
44	Preparation of Vision Document of CLF	30 th and 31 st August, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
45	Preparation of Vision Document of CLF	2 nd and 3 rd September, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil
46	Financial Management for CLF	10 th to 12 th September, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
47	Exposure Visit under NRLM	10 th to 13 th September, 2024	04 days	CLF Office Bearers	Off campus	Ms. Sarita Patil
48	Financial Management for CLF	17 th to 19 th September, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
49	Financial Management for CLF	24 th to 26 th September, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
50	Exposure Visit under NRLM	24 th to 27 th September, 2024	04 days	CLF Office Bearers	Off campus	Ms. Sarita Patil
51	Visioning 5 for (AAP at CLF) under NRLM	30 th September to 4 th October (expect on 2 nd October, 2024)	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
52	Preparation of Vision Document of CLF	4 th and 5 th October, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil
53	Financial Management for CLF	8 th to 10 th October, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
54	Visioning 6 (BDP) at VO level (Demonstration) under NRLM	14 th to 17 th October, 2024	04 days	CLF EC Member & Staff	On campus	Ms. Sarita Patil
55	Visioning 5 for (AAP at CLF) under NRLM	21 st to 24 th October, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
56	Financial Management for CLF	22 nd to 24 th October, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
57	Legal Literacy for Women	25 th to 26 th October, 2024	02 days	SHG Members	On campus	Ms. Arlette Mascarenhas
58	Preparation of Vision Document of CLF	25 th and 26 th October, 2024	02 days	CLF EC Member	Off campus	Ms. Sarita Patil
59	Legal Literacy for Women	28 th and 29 th October, 2024	02 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	Ms. Arlette Mascarenhas
60	Financial Management for CLF	4 th to 6 th November, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
61	Visioning 5 for (AAP at CLF) under NRLM	4 th to 7 th November, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
62	Visioning 5 for (AAP at CLF) under NRLM	6 th to 9 th November, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
63	Visioning 5 for (AAP at CLF) under NRLM	9 th to 12 th November, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
64	Visioning 5 for (AAP at CLF) under NRLM	11 th to 14 th November, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
65	Visioning 5 for (AAP at CLF) under NRLM	13 th to 16 th November, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
66	Visioning 5 for (AAP at CLF) under NRLM	18 th to 21 st November, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
67	Impact of Climate Change on Natural Resources	18 th to 22 nd November, 2024	05 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	Ms. Arlette Mascarenhas
68	Visioning 5 for (AAP at CLF) under NRLM	20 th to 23 rd November, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
69	Visioning 5 for (AAP at CLF) under NRLM	25 th to 28 th November, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
70	Women's Health and Menstrual Hygiene	26 th to 27 th November, 2024	02 days	VO - Social Action Committee Members under NRLM	On campus	Ms. Arlette Mascarenhas
71	Financial Management for CLF	26 th to 28 th November, 2024	03 days	CLF EC Member	Off campus	Ms. Sarita Patil
72	Visioning 5 for (AAP at CLF) under NRLM	27 th to 30 th November, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
73	Visioning 5 for (AAP at CLF) under NRLM	4 th to 7 th December, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
74	Women's Health and Menstrual Hygiene	5 th to 6 th December, 2024	02 days	VO - Social Action Committee Members under NRLM	On campus	Ms. Arlette Mascarenhas
75	Women's Health and Menstrual Hygiene	9 th to 13 th December, 2024	05 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	Ms. Arlette Mascarenhas
76	Women's Health and Menstrual Hygiene	12 th to 13 th December, 2024	02 days	VO - Social Action Committee Members under NRLM	On campus	Ms. Arlette Mascarenhas
77	Visioning 6 - Business Development Plan (BDP) of CLF	16 th to 20 th December expect on 19 th December, 2024	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
78	Women's Health and Menstrual Hygiene	17 th to 18 th December, 2024	02 days	VO - Social Action Committee Members under NRLM	On campus	Ms. Arlette Mascarenhas
79	Visioning 6 - Business Development Plan (BDP) of CLF	30 th December, 2024 to 2 nd January, 2025	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
80	Women's Health and Menstrual Hygiene	2 nd to 3 rd January, 2025	02 days	VO - Social Action Committee Members under NRLM	On campus	Ms. Arlette Mascarenhas
81	Visioning 6 - Business Development Plan (BDP) of CLF	6 th to 9 th January, 2025	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
82	Visioning 6 - Business Development Plan (BDP) of CLF	8 th to 11 th January, 2025	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
83	Women's Health and Menstrual Hygiene	9 th to 10 th January, 2025	02 days	VO - Social Action Committee Members under NRLM	On campus	Ms. Arlette Mascarenhas

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
84	Visioning 6 - Business Development Plan (BDP) of CLF	13 th to 16 th January, 2025	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
85	Women's Health and Menstrual Hygiene	14 th to 15 th January, 2025	02 days	VO - Social Action Committee Members under NRLM	On campus	Ms. Arlette Mascarenhas
86	Concept & Management of Village Organisation	16 th to 18 th January, 2025	03 days	VO Office Bears	Off campus	Ms. Sarita Patil
87	Visioning 6 - Business Development Plan (BDP) of CLF	20 th to 23 rd January, 2025	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
88	Women's Health and Menstrual Hygiene	20 th to 21 st January, 2025	02 days	VO - Social Action Committee Members under NRLM	On campus	Ms. Arlette Mascarenhas
89	Integrated Farm & Non Farm livelihood for Sustainable Livelihood	20 th to 24 th January, 2025	05 days	Active Women	Off campus	Ms. Sarita Patil
90	Visioning 6 - Business Development Plan (BDP) of CLF	22 nd to 25 th January, 2025	04 days	CLF EC Member	Off campus	Ms. Sarita Patil
95	Visioning 6 - Business Development Plan (BDP) of CLF	27 th to 30 th January, 2025	04 days	CLF EC Member	Off campus	Ms. Sarita Patil

PANCHAYATI RAJ

1	Leadership and Communication Skills	23 rd and 24 th April, 2024	02 days	Panchayat Functionaries, ERs	On campus	Ms. Ashwini Acharya
2	Leadership and Communication Skills	25 th and 26 th April, 2024	02 days	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
3	Leadership and Communication Skills	29 th and 30 th April, 2024	02 days	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
4	Leadership and Communication Skills	09 th and 10 th May, 2024	02 days	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
5	Leadership and Communication Skills	14 th and 15 th May, 2024	02 days	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
6	Leadership and Communication Skills	16 th and 17 th May, 2024	02 days	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
7	Leadership and Communication Skills	20 th and 21 st May, 2024	02 days	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
8	Leadership and Communication Skills	22 nd and 23 rd May, 2024	02 days	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
9	Schemes of Government Departments	29 th and 30 th May, 2024	02 days	Panchayat Functionaries, ERs	On campus	Ms. Ashwini Acharya
10	Schemes of Government Departments	3 rd and 4 th June, 2024	02 days	Panchayat Functionaries, ERs	On campus	Ms. Ashwini Acharya

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
11	Schemes of Government Departments	5 th and 6 th June, 2024	02 days	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
12	Schemes of Government Departments	7 th and 8 th June, 2024	02 days	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
13	Meri Panchayat	18 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
14	Meri Panchayat	19 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
15	Meri Panchayat	20 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
16	Meri Panchayat	21 st June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
17	Meri Panchayat	22 nd June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
18	Meri Panchayat	24 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
19	Meri Panchayat	25 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
20	Meri Panchayat	26 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
21	Meri Panchayat	27 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
22	Meri Panchayat	28 th June, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
23	Meri Panchayat	1 st July, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
24	Meri Panchayat	2 nd July, 2024	01 day	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
25	SHG - PRI Convergence	8 th to 10 th July, 2024	03 days	SHG Members	Off campus	Ms. Ashwini Acharya
26	SHG - PRI Convergence	11 th to 13 th July, 2024	03 days	SHG Members	Off campus	Ms. Ashwini Acharya
27	SHG - PRI Convergence	15 th to 17 th July, 2024	03 days	SHG Members	Off campus	Ms. Ashwini Acharya
28	SHG - PRI Convergence	18 th to 20 th July, 2024	03 days	SHG Members	Off campus	Ms. Ashwini Acharya
29	SHG - PRI Convergence	22 nd to 24 th July, 2024	03 days	SHG Members	Off campus	Ms. Ashwini Acharya
30	SHG - PRI Convergence	25 th to 27 th July, 2024	03 days	SHG Members	Off campus	Ms. Ashwini Acharya
31	SHG - PRI Convergence	29 th to 31 th July, 2024	03 days	SHG Members	Off campus	Ms. Ashwini Acharya
32	SHG - PRI Convergence	1 st to 3 rd August, 2024	03 days	SHG Members	Off campus	Ms. Ashwini Acharya

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
33	Exposure Visit (within State)	16 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
34	Own Source Revenue	20 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
35	Own Source Revenue	21 st August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
36	Own Source Revenue	22 nd August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
37	Own Source Revenue	23 rd August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
38	Own Source Revenue	26 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
39	Own Source Revenue	27 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
40	Own Source Revenue	28 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
41	Own Source Revenue	29 th August, 2024	01 day	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
42	Participatory Planning of GPDP / DPDP	19 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
43	Participatory Planning of GPDP / DPDP	20 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
44	Participatory Planning of GPDP / DPDP	21 st September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
45	Participatory Planning of GPDP / DPDP	23 rd September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
46	Participatory Planning of GPDP / DPDP	24 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
47	Participatory Planning of GPDP / DPDP	25 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
48	Participatory Planning of GPDP / DPDP	26 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
49	Participatory Planning of GPDP / DPDP	27 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
50	Participatory Planning of GPDP / DPDP	28 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
51	Participatory Planning of GPDP / DPDP	30 th September, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
52	Participatory Planning of GPDP / DPDP	3 rd October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
53	Participatory Planning of GPDP / DPDP	4 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
54	Thematic Training on Localization of SDGs	14 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
55	Thematic Training on Localization of SDGs	15 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
56	Thematic Training on Localization of SDGs	16 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
57	Thematic Training on Localization of SDGs	17 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
58	Thematic Training on Localization of SDGs	18 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
59	Thematic Training on Localization of SDGs	19 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
60	Thematic Training on Localization of SDGs	21 st October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
61	Thematic Training on Localization of SDGs	22 nd October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
62	Thematic Training on Localization of SDGs	23 rd October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
63	Thematic Training on Localization of SDGs	24 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
64	Thematic Training on Localization of SDGs	25 th October, 2024	01 day	Panchayat Functionaries, ERs VDCs, SHGs and AWWs.	Off campus	Ms. Ashwini Acharya
65	Exposure Visit (within State)	29 th October, 2024	01 day	Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
66	MIS through digital Portal on Thematic GPDP	6 th November, 2024	01 day	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
67	MIS through digital Portal on Thematic GPDP	7 th November, 2024	01 day	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
68	MIS through digital Portal on Thematic GPDP	8 th November, 2024	01 day	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
69	MIS through digital Portal on Thematic GPDP	9 th November, 2024	01 day	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
70	MIS through digital Portal on Thematic GPDP	11 th November, 2024	01 day	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
71	MIS through digital Portal on Thematic GPDP	12 th November, 2024	01 day	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
72	MIS through digital Portal on Thematic GPDP	13 th November, 2024	01 day	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
73	MIS through digital Portal on Thematic GPDP	14 th November, 2024	01 day	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
74	PFMS and eGram Swaraj Application	25 th and 26 th November, 2024	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
75	PFMS and eGram Swaraj Application	28 th and 29 th November, 2024	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
76	PFMS and eGram Swaraj Application	5 th and 6 th December, 2024	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
77	PFMS and eGram Swaraj Application	10 th and 11 th December, 2024	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
78	PFMS and eGram Swaraj Application	13 th and 14 th December, 2024	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
79	PFMS and eGram Swaraj Application	17 th and 18 th December, 2024	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
80	PFMS and eGram Swaraj Application	20 th and 21 st December, 2024	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
81	PFMS and eGram Swaraj Application	23 rd and 24 th December, 2024	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
82	PFMS and eGram Swaraj Application	6 th and 7 th January, 2025	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
83	PFMS and eGram Swaraj Application	8 th and 9 th January, 2025	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
84	PFMS and eGram Swaraj Application	10 th and 11 th January, 2025	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
85	PFMS and eGram Swaraj Application	14 th and 15 th January, 2025	02 days	Panchayat Functionaries	On campus	Ms. Ashwini Acharya
86	Swatchh Bharat Mission	23 rd and 24 th January, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
87	Swatchh Bharat Mission	28 th and 29 th January, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
88	Swatchh Bharat Mission	30 th and 31 st January, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
89	Swatchh Bharat Mission	4 th and 5 th February, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya

Sr. No.	Title of the Programme	Date	Duration	Clientele group	Venue	Course Director
90	Swatchh Bharat Mission	6 th and 7 th February, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
91	Swatchh Bharat Mission	10 th and 11 th February, 2024	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
92	Swatchh Bharat Mission	13 th and 14 th February, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
93	Swatchh Bharat Mission	17 th and 18 th February, 2025	02 days	Panchayat Functionaries, ERs and VDCs.	Off campus	Ms. Ashwini Acharya
94	Exposure Visit (Outside State)	24 th to 28 th February, 2025	05 days	Resource Persons, Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya
95	Exposure Visit (Outside State)	17 th to 21 st March, 2025	05 days	Resource Persons, Panchayat Functionaries, ERs	Off campus	Ms. Ashwini Acharya

DISASTER MANAGEMENT

1	Community Based Disaster Risk Reduction	7 th to 9 th August, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	Ms. Arlette Mascarenhas
2	Incident Response System (IRS): Basic	28 th to 30 th August, 2024	03 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	Ms. Arlette Mascarenhas
3	Disaster Preparedness for Hotel Industries	29 th to 31 st August, 2024	03 days	Govt. Officers / Officials, Academicians, PRI Functionaries and NGOs	On campus	Ms. Arlette Mascarenhas
4	School Safety	18 th to 20 th September, 2024	03 days	Colleges and Schools Principals and Headmistress, etc.,	On campus	Ms. Arlette Mascarenhas
5	Hospital Preparedness in Disaster Management	9 th to 11 th October, 2024	03 days	Doctors, Nurses and Medical Staff	On campus	Ms. Arlette Mascarenhas
6	Incident Response System (IRS): Basic	6 th to 8 th November, 2024	03 days	Govt. Officers / Officials, PRI Functionaries, Volunteers and NGOs	On campus	Ms. Arlette Mascarenhas

LIST OF ABBREVIATIONS:

AAP - Annual Action Plan

ATI- Administrative Training Institute

AWW – Anganwadi Workers

BDP - Business Development Plan



CLF - Cluster Level Federation
DoPT – Department of Personnel and Training
DPDP - District Panchayat Development Plan
EC- Executive Committee
ER – Elected Representatives
FAA - First Appellate Authorities
GPDP – Gram Panchayat Development Plan
MoRD - Ministry of Rural Development
MTS - Multi Tasking Staff
NAPDDR - National Action Plan for Drug Demand Reduction
NGO – Non Government Organisation
NIDM - National Institute of Disaster Management
NISD - National Institute of Social Defence
NRLM – National Rural Livelihood Mission
PFMS - Public Financial Management System
PRI – Panchayat Raj Institutions
PRI-SHG- Panchayati Raj Institutions- Self Help Group
RD – Rural Development
RTI - Right to Information
RGSA – Rashtriya Gram Swaraj Abhiyan
SCTP - State Category Training Programme
SDGs- Sustainable Development Goals
SHG – Self Help Groups
SPIOs - State Public Information Officers
ToT – Training of Trainers
TDP - Trainer Development Programme
VDC – Village Development Committee
VO – Village Organisation
VP - Village Panchayat
ZP – Zilla Panchayat

*****THE END*****



GIPARD

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