



GIPARD

Goa Institute of Public Administration
& Rural Development

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सशक्त पंचायत सतत् विकास



The Annual General Body Meeting (AGM) of the Board of Governors (BoG) of GIPARD Society was held under the chairmanship of Dr. Puneet Kumar Goel, IAS, Chief Secretary & Chairman (GIPARD) on 4th January, 2024 at GIPARD. The Following Members attended the meeting.

1. Dr. V. Candavelou, IAS: Principal Secretary (Finance) Director General GIPARD
2. Sh. Menino D'Souza, IAS: Secretary (Rural Development) Secretary (Panchayats)
3. Sh. Sandip Jacques, IAS: Secretary (Revenue) & Vice President, GIPARD Society
4. Sh. Prasad Loliengar, IAS: Secretary (Education)
5. Sh. Arun Kumar Mishra, IAS: Secretary (Agriculture)
6. Sh. Paresh M. Faldessai, GCS:Jt. Secretary (Personnel)
7. Representative of MoRD, New Delhi-Ex-officio Member
8. Sh. Srinivas Sajja, Asst. Professor, NIRD&PR (Representative of NIRD&PR)

The Members were appraised of the Training activities undertaken by the Institute for the year 2022-23, besides several Institutional matters and Audit and Annual Report 2022-23, were placed before the Members. The Members complimented the efforts of the Institute and the work put in by the staff. The Members were appraised of the purchase of furniture and Training and Learning Aids, the grading of GIPARD done by NIRD&PR, matters regarding construction of new building.

The sessions during the training programme was delivered by State Resource Persons of GIPARD.



3. Training of Trainers Programme on **Own Source Revenue, Contract Management & Carbon Neutrality for Panchayats** was held on 30th & 31st January, 2024 at GIPARD, Ella Farm, Old Goa. **Total 20 participants** attended the above cited training programme. The aim of the training sessions was to sensitized with conceptual information on Own Source Revenue, Contract Management & Carbon Neutrality for effective functioning of activities at Panchayats..



The sessions during the training programme was delivered by Faculty members from NIRDPR, Hyderabad.

SDU II Rural Development Sector



- 1.5 Batches of Training Programme on **Financial Management of CLF under NRLM** was held from 2nd to 4th January at Ponda Block, 4th to 6th January at Quepem Block, 9th to 11th January, at Pernem Block and 10th to 12th January & 18th to 20th January at Tiswadi Block for CLF Members. The aim of the programme was enabling

participants to understand the importance and functions of financial management & Financial policy of Cluster Level Federation under NRLM. Lecture method, group exercise, discussions method etc. were used to deliver sessions. **Total 124 participants** attended the training programme. During this training a manual on financial policy of each CLF was prepared as per the requirements of CLF Members.



2. Training Programme on **Visioning 1 & 2 under NRLM** was held from 8th to 10th January, 2024 at Navelim V.P. Hall in Bicholim Block for CLF Members. The aim of the programme was enabling participants to understand visioning process & prepare action plan at CLF level. Lecture method, group exercise, discussions method etc. were used to deliver sessions. **Total 20 participants** attended the training programme.
3. Training Programme on **Visioning 3 of MCLF** was held from 23rd to 25th January, 2024 at Borim V.P. for EC Members of Cluster Level Federations of Ponda Block respectively. The aim of the programme to equip women leaders to drive change processes that overcome

SDU I Decentralized Planning, Monitoring & Evaluation Sector

1. Training Programme on **MIS through various digital portals and platforms on Thematic GPDP for Panchayats for Village Panchayat Secretaries and Village Panchayat Clerks of Bicholim block** was held on 24th January, 2024 at Lecture hall, GIPARD. Total **26 participants** attended the above cited training programme. The aim of the



training sessions was to provide participants hands on session on uploading Panchayat profile, GPDP data on PFMS & eGram Swaraj Application. The sessions during the training programme was delivered by Officials deputed as Resource Persons from different Government Departments.



2. Training Programme on **Gram Panchayat Development Plan preparation and functioning of Village Development Committees** was held on 25th January, 2024 at Collectorate South, Margao Goa. Total **18 participants** attended the above cited training programme. The aim of the training sessions was to sensitized on GPDP preparation and the functions, role and responsibilities of various committees under VDCs.

structural inequalities through behaviour change, culture change and strategic demands for structural change. Different type of training methods was used during this training such as lecture method, group exercises, group discussion etc. **Total 23 participants** attended the training programme.

4. **Training Programme on Annual Action Plan & Business Development Plan for CLF** was held from 15th to 17th January, 2024 at Shristhal V.P., Canacona Block. The aim of the programme was to enable participants to develop prepare Annual Action Plan & Business Development Plan for their Cluster Level Federation. Different type of training methods was used during this training such as lecture method, group exercises, group discussion, etc. The training sessions were delivered by State Resource Persons of GIPARD. **Total 21 participants** attended the training programme.

5. **Documentation on preparation MCLF - Vision document** was held from 30th to 31st January, 2024 at Shristhal V.P., Canacona Block. The aim of the programme was to enable participants prepare vision document of CLF. Group discussion method was used during the training programme. **Total 19 participants** attended the training programme.



6. 6 Batches of **Training Programme on Forest Rights Act, 2006** were held from 15th January, 2024 to 20th January, 2024 at various venues of Canacona, Dharbandora, Sanguem, Quepem, Sattari and Ponda talukas of Goa. The aim of the programme was to understand the process of

implementation of Forest Rights Act, 2006 and the role of Forest Rights Committee. **Shri. S.R. Wagh**, Assistant Conservator of Forest (Retd.), Pune - Maharashtra, was invited as Resource Persons for the training programmes. **Total 244 participants** attended the training programmes.



7. **5 Day Certification Programme for AEOs for PCs of Goa** Was held from 8th to 12th January, 2024 at GIPARD, Ella Farm - Old Goa. The programme was held in collaboration with the Election Commission of India (ECI), Panaji Goa. **Total 38 selected Officers attended the training programme.** National Level Master Trainers were invited from the State & India International Institute of Democracy & Election Management (IIIDEM) to deliver sessions during the training.



SDU III Women's Development Sector:



1. 06 batches of a one day Workshop on **Sevottam and The Goa (Right of Citizens to Time Bound Delivery of Services) Act, 2013** was held on **4th, 11th, 18th and 24th January, 2024** (two batches simultaneously on 11th and 18th January, 2024) at GIPARD, Ella Farm, Old Goa. The aim of the programme was to identify the need

for excellence in Public Service Delivery and to create awareness among the participants for providing timely services to the citizens. **A total of 152 participants** attended the workshops from the selected Government Departments.

2. **One day Training programme on Protection of Children from Sexual Offences (POCSO) Act, 2012 and Child Offences and Child Welfare (under Gender Campaign 2.0 Nayi Chetna) on 9th January, 2024.** The programme was attended by **46 participants** who were Group Members, CRPs, BRPs, VOs, etc under the NRLM Scheme.

3. **02 batches of a one day Training programme on Domestic Violence Act, 2005 and POSH Act, 2012 (under Gender Campaign 2.0 Nayi Chetna) on 23rd and 24th January, 2024** for both Districts respectively. The programme was attended by **103 participants** who were Group Members, CRPs, BRPs, VOs, etc under the NRLM Scheme.



4. A 03 Days DoPT, Gol, Sponsored Training Programme on **Management of Adolescent Problems in School** was held from **10th to 12th January, 2024 at GIPARD, Ella Farm, Old Goa.** The aim of the programme was at the end of this programme, the trainees will be able to state the concerns of adolescents and act as facilitators in providing the necessary help to them. The programme was attended by **17 participants** who were Headmistresses, Counsellors and NGOs from various schools.

5. A 03 Days DoPT, Gol, Sponsored Training Programme on **Prevention of Violence against Women and Children** was held from **17th to 19th January, 2024 at GIPARD, Ella Farm, Old Goa.** The programme was attended by **31 participants** from various Government Departments.



6. 04 batches of a one day **Training programme on Self Defence and Safety of Women (under Gender Campaign 2.0 Nayi Chetna) on 19th, 25th 29th and 30th January, 2024** for both District respectively. The programme was attended by **140 participants** who were Group Members, CRPs, BRPs, VOs, etc under the NRLM Scheme.



SDU IV Public Administration Sector



1. 03 days Training Programme was held for **46 Farmers** from 26 different Water User,s Association under Tillari Irrigation Project This training was held from **08th to 10th January, 2024** at GIPARD. This training aimed at describing various concepts related to Water User's Association, / management, enabling the trainees to

enhance their subject knowledge & skills to effectively discharge their duties. Subject Experts like **Mr. Shivanand Naik Gaonkar**, Water Management Specialist from Work Division-V Water Resorce Department, Govt. of Goa., **Mr. Nakul Rane** Chairman of Shri Keelbai Pani





Vatap Vyavastha Sahakari Saunstha Maryadit Morle Sattari Goa & Chairman of Chharmen under Anjunem Irrigation Project , Ms. Poonam Shirsat, Human Resource Trainer, **Mr. Sanjay S. Nitave** Faculty, Goa College of Agriculture, **Dr. Sachin Tendulkar**, Chief Executive Officer, Mineral Foundation Goa / State Resource Person, **Mr. Yatin Shirodkar**, **Mr. D.M. Faizal**, **Mr. L.S. Gondlekar** & **Mr. Rajeev Kadam**

delivered sessions and facilitated insightful discussions. A field visit to understand the ground reality of water management was part of the training experience. **Dr. Suresh Shanbhogue**, Director(Training), GIPARD appreciated the efforts of the participants and highlighted the need of continuous training.



2. **DoPT, Gol Sponsored Trainer Development Programme on Design of Training (DoT)** was held from **08th to 12th January, 2024** (for a duration of 05 days) at GIPARD. The purpose of a DoT is to identify and bridge the knowledge and skills gaps in the workforce to achieve optimal performance. TNA also uncovers the

reasons for the gaps and helps determine the different approaches to removing those gaps. **13 participants** were trained in order to design a good training.



This was a short, intensive course with plenty of activities with emphasis on practice within small groups and practical sessions. **Dr. Jyotsna Padiyar** Master Trainer was deputed by DoPT, Gol as a facilitator. Participants were encouraged to share their learning experiences with others and give and receive feedback.



Comprehensive range of reading material was distributed to participants to support the course activities. At the end of the course, **13 participants** were certified as Designer of the Training by DoPT, Gol. This extensive course benefited the participants to obtain conceptual clarity and skills needed to undertake DoT.

3. **05 Induction Training Programme for the Newly Recruited Lower Division Clerk under Collectorate North Goa Govt. of Goa.** was held from **15th to 19th January, 2024** at GIPARD. This training programme aimed at empowering the participants with subject knowledge and understanding



on topics covered under the broad themes of Office Procedure as per Manual of Office Procedure (2021), Administrative & amp; Accounts matters, Service matters, Computers, Law and other Soft Skills. **52 LDCs benefited from this training programme.** Subject experts were

invited as resource persons to deliver sessions on various aspects like Conduct Rules, FRSR, Noting & amp; Drafting, GeM- Government e marketplace, RTI, etc. continuous classroom revisions was undertaken to understand the effectivity of the training & also on the last day the test was conducted to evaluate effectivity of the training. A valedictory session was held at the end of the training programme wherein **Dr. Suresh Shanbhogue**, Director (Training) GIPARD appreciated the efforts of the participants. At the end training all the participants were awarded with a certificate for completion of the training.



Other Activities:



1. **An Exposure visit of Ganpat University, Gujarat** was conducted on **20th January, 2024** at GIPARD, Ella Farm, Old Goa. The aim of the Exposure visit was to sensitize the Officials and Students of the University on Architectural procedures followed in

the State. A batch of 55 students and 05 faculty members were present for briefing session on Goan Architecture delivered by Shri. Milind Ramani-Practicing Architecture. **The exposure visit was attended by 60 participants.**



2. **Exposure Tour was organized for Officers of ATI Arunachal Pradesh** to ATI GIPARD from **24th to 28th January, 2024**. The Director and the team of Officials A total **06 Officer and Officials** attended the same. The aim of the visit was to sensitize the team on the working of GIPARD. Besides the presentation they were also taken to attend the Gramsabha at Village Panchayat Carambolim after the flag hoisting on 26th January, they also had an interaction with SHG women entrepreneurs.



Snap Shot of the total trainings for the month of January, 2024

| Sr. No | Sector | No. of Programmes | No. of Participants |
|--------------|---|-------------------|---------------------|
| A | Panchayati Raj / Urban Development | 04 | 124 |
| B. | Rural Development | 16 | 492 |
| C. | Womens Development & Disaster Management | 16 | 496 |
| D. | Public Administration / Demand Based programmes | 03 | 111 |
| Total | | 39 | 1223 |

Upcoming programmes for the month of February, 2024

| Sr. No | Name of the Training Programme | Date | Course Director |
|--------|---|-----------------------------|-------------------------|
| 1. | Workshop on Accessing Open Government Datasets | 1st February, 2024 | Ms. Hegel DaCosta |
| 2. | One day Training Programme on Sevottam and the Goa (Right of Citizens to Time Bound Delivery of Public Service) Act, 2013 at Govt. College, Borda, Margao Goa | 2nd February, 2024 | Ms. Arlette Mascarenhas |
| 3. | Induction training Programme for on Administrative & Accounts Matters at GIPARD | 02nd & 3rd February, 2024 | Ms. Hegel DaCosta |
| 4. | Induction Training Programme for Newly Recruited under the Public Work Department (PWD) Govt. of Goa. | 05th to 17th February, 2024 | Ms. Hegel DaCosta |
| 5. | Training Programme on Academic Administration & Leadership at GIPARD | 5th February, 2024 | Dr. Seema Fernandes |
| 6. | DoPT, Gol sponsored Training Programme on Administrative Matters for Medical Officers at GIPARD | 6th to 8th February, 2024 | Dr. Seema Fernandes |
| 7. | Training on Financial Management of CLF under NRLM, at Navelim V.P., Bicholim Block. | 7th to 9th February, 2024 | Ms. Sarita Patil |
| 8. | DoPT sponsored Programme on Prevention of Violence against Women and Children at Lecture Hall, GIPARD | 7th to 9th February, 2024 | Ms. Arlette Mascarenhas |
| 9. | Training Programme on Own Source Revenue, Contract Management & Carbon Neutrality for Panchayats-North Goa (off campus) | 8th February, 2024 | Ms. Ashwini Acharya |
| 10. | Training Programme on Own Source Revenue, Contract Management & Carbon Neutrality for Panchayats-South Goa (off campus) | 8th February, 2024 | Ms. Ashwini Acharya |
| 11. | Training Programme on Own Source Revenue, Contract Management & Carbon Neutrality for Panchayats-North Goa (off campus) | 9th February, 2024 | Ms. Ashwini Acharya |
| 12. | Training Programme on Own Source Revenue, Contract Management & Carbon Neutrality for Panchayats-South Goa | 9th February, 2024 | Ms. Ashwini Acharya |
| 13. | Training Programme on Own Source Revenue, Contract Management & Carbon Neutrality for Panchayats-North Goa | 10th February, 2024 | Ms. Ashwini Acharya |
| 14. | Training Programme on Own Source Revenue, Contract Management & Carbon Neutrality for Panchayats-South Goa | 10th February, 2024 | Ms. Ashwini Acharya |
| 15. | Training Programme on Own Source Revenue, Contract Management & Carbon Neutrality for Panchayats-North Goa | 12th February, 2024 | Ms. Ashwini Acharya |

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| 16. | Training Programme on Visioning 3 of CLF under NRLM, at Saligao V.P., Bardez Block. | 12th to 14th February, 2024 | Ms. Sarita Patil |
| 17. | Training Programme on Own Source Revenue, Contract Management & Carbon Neutrality for Panchayats-South Goa | 12th February, 2024 | Ms. Ashwini Acharya |
| 18. | ToT Programme on Basic Training under NRLM, at GIPARD | 12th to 16th February, 2024 | Ms. Sarita Patil |
| 19. | Promoting of Integrated Farming for Sustainable Livelihood, at GIPARD Hall | 12th to 16th February, 2024 | Ms. Sarita Patil |
| 20. | 06 batches of Consumer Awareness Training Program of Department of Civil Supplies and Consumer Affairs to be held | 13th, 19th, 20th 21st, 22nd and 23rd February, 2024 | Ms. Arlette Mascarenhas |
| 21. | DoPT sponsored Programme on Issues relating to Family Welfare at Lecture Hall, GIPARD | 14th to 16th February, 2024. | Ms. Arlette Mascarenhas |
| 22. | Training Programme on Visioning 3 of CLF under NRLM at Assonora V.P., Bardez Block. | 15th to 17th February, 2024 | Ms. Sarita Patil |
| 23. | One day Training Programme on Sevottam and the Goa (Right of Citizens to Time Bound Delivery of Public Services) Act, 2013 at Govt. College, Borda, Margao Goa | 15th February, 2024 | Ms. Arlette Mascarenhas |
| 24. | Training Programme on Visioning 3 of CLF under NRLM, at Latambarcem V.P., Bicholim Block | 19th to 21st February, 2024 | Ms. Sarita Patil |
| 25. | Training on Financial Management of CLF under NRLM, at Dharbandora Collectorate., Dharbandora Block | 21st to 23rd February, 2024 | Ms. Sarita Patil |
| 26. | Workshop on Survey Methods and Data Analysis using JAMOVI at GIPARD | 27th to 29th February, 2024 | Dr. Seema Fernandes |



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